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**From:** faculty-bounce@utdallas.edu on behalf of Daniel, David E [dedaniel@utdallas.edu]  
**Sent:** September 26, 2006 12:25  
**To:** faculty@utdallas.edu; seniorlecturers@utdallas.edu  
**Subject:** [faculty] Reviews of Academic Administrators

September 26, 2006

Dear Colleagues:

The University of Texas at Dallas is committed to regular, substantive reviews of its academic administrators and to involvement of members of the full-time faculty in these reviews. The policy governing these reviews was recently updated by the Academic Senate in order to incorporate changes in Regents Rules. The revised policy can be viewed at <http://www.utdallas.edu/provost/policies.html>.

This fall reviews have been scheduled for Dean Bert Moore (Sept. 25-Oct 13), Dean Larry Sall (Oct. 2-20), Dean Robert Helms (Oct. 9-27), and Executive Vice President and Provost Hobson Wildenthal (Nov. 6-23). Associate Provost Robert Nelsen has been charged to oversee the reviews of Dean Moore, Dean Sall, and Dean Helms, and I will be conducting Provost Wildenthal's review.

The reviews involve meetings with the faculty, staff, and students as well as written input in the form of a survey questionnaire. The Evaluations of Academic Administrators Policy requires that the survey be distributed not only to the faculty who are being directly supervised by the administrator, but also to the faculty at large. To simplify the process, we have created the 2006 Evaluation of Academic Administrators website (<http://input.utdallas.edu/review/>). You can preview and print the questions on the website, and you can cut and paste into the survey, or you can fill out the survey as you would any other online survey.

On Monday, September 25, we sent you a letter that contained a survey token (a randomly generated number) that will allow you to complete the questionnaire for Dean Bert Moore. These survey tokens have been generated so that you can take the survey anonymously. Envelopes were stuffed with the letters (and the survey token) before the labels were placed on the envelope—these numbers will not be traceable back to you, and the central and academic administration will take no steps to identify from whom a specific set of responses has been received. If you wish, you may include your name in the survey, but your decision to include your name as a part of this survey is strictly voluntary and optional.

Please note: If a token has expired or is lost, it cannot be replaced; the measures taken to ensure anonymity preclude the ability to supply substitute tokens. Survey tokens for the other administrators under review this semester will be sent in accordance with the dates listed above. Of course, anyone may send their input directly to the supervisor for any administrator being reviewed.

I very much appreciate your participation in this important enterprise, and I look forward to sharing the results of reviews once they have been completed.

Sincerely,

David E. Daniel