# Office of the Executive Vice President and Provost

The University of Texas at Dallas

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### The Eugene McDermott Library

The Library prides itself on the services provided by the staff and the collections available both in print and online. The Library takes full advantage of technology to offer a broad range of online resources selected to support the University's research and teaching missions. Nearly every subject field is represented in the million-plus items available within the Library. The Library is a depository for selected publications and maps from the U.S. Government and the State of Texas.

The Library provides links to its resources and services through its webpage at http://www.utdallas.edu/library. The majority of resources are available from off campus with a UTD ID.

Hours McDermott Library is open

8 am - 2 am	Monday-Thursday
8 am – midnight	Friday
9 am - 8 pm	Saturday
1 pm – 2 am	Sunday

Exceptions for holidays and semester breaks are posted. Hours for service desks vary. Call 972-883-2955 for details or visit http://www.utdallas.edu/library/about/hours.htm.

#### **Online and Print Materials**

McDermott Library retains over one million items including traditional and online resources. In addition to the print collections, the Library provides over 200 electronic databases used to find periodical articles, statistical information, and bibliographic citations. The Library also subscribes to over 38,000 electronic journals and over 400,000 electronic books.

Faculty members have access to online resources from JSTOR, IEEE, ACM, Springer, Wiley, Project Muse, Elsevier, Blackwell, the American Chemical Society, the Institute of Physics, the American Psychological Association, American Physical Society, Emerald, and SIAM.

The Library participates in a program to build a strong collection by buying materials in the subject areas included in the curriculum. Each School is assigned a liaison to purchase additional materials to support research and teaching http://www.utdallas.edu/library/collections/liaison.htm.

For further assistance with the collection, please contact Dr. Ellen Safley, Senior Associate Director for Public Services and Collections (safley@utdallas.edu or 972-883-2916).

<u>Government Documents</u>: Complementing the University's curriculum are McDermott Library's extensive government document collections, including U.S. federal and Texas state publications. A large number of these publications are included in the Library's online catalog, and many print items are available for check-out.

<u>Multimedia Services</u>: The Library collects DVDs, videorecordings, and audio CDs for instructional use. These materials are included in the library catalog. Media can be placed on reserve for students to view the Library. Additional information about media is available at http://www.utdallas.edu/library/services/multimedia.htm or call Multimedia Library Services at (972)-883-2999.

#### Assistance When You Need It--Reference Services

http://www.utdallas.edu/Faculty/Handbook/library.html

Knowledgeable in a broad range of print and electronic sources, Reference librarians assist faculty in identifying and locating vital research materials. Reference librarians also communicate essential information about materials, services, and resources by teaching classes in research methods and by creating subject research guides. Experts in the Library's 200-plus databases, Reference librarians advise faculty in search strategies to get maximum effective use of online research materials. Additionally, assist the University community at the Reference desk, by phone, by email, and by instant message services (http://www.utdallas.edu/library/services/askalib.htm. For more information, contact Linda Snow, Head of Reference Services, (snow@utdallas.edu) at 972-883-2626.

#### Prepare Your Students for Academic Success—The Information Literacy Program

Librarians can teach library research skills and show students how to use the library's resources. These sessions can feature hands-on instruction on using the Library's online catalog and a variety of journal article databases. Librarians can customize the class to include your particular assignments.

Faculty members are invited to call Loreen Phillips, Head of Information Literacy, at (972) 883-2126 or email loreen.phillips@utdallas.edu for additional information. Group sessions for departments or student associations can also be arranged. Librarians also provide one-on-one instruction to students and faculty who request individual assistance.

#### Library Accessibility Office—Removing Barriers to Academic Research

McDermott Library's Accessibility Office is furnished with special equipment to enable visually-challenged students the opportunity to do electronic research. This program is a cooperative effort between the Library and UTD's Disability Services Office.

For assistance, contact Stephanie Isham, the Disability Services Library Coordinator at (972) 883-2629 or sisham@utdallas.edu.

#### **Borrow Library Resources--Circulation Services**

Your University ID is your library card. The card enables you to borrow materials and connect to electronic resources from remote locations.

TexShare, a Texas State Library initiative, supports and enhances resource sharing among Texas public and academic libraries. TexShare Cards are available through the Circulation Desk and will enable you to borrow library materials from other participating libraries throughout the State of Texas.

Faculty use of the collection is outlined in the Library's Circulation Policy http://www.utdallas.edu/library/policies/circpolicy.htm . Questions regarding checkout privileges should be directed to the Circulation Desk, (972) 883-2953.

#### Let the Library Come to You--Faculty E-Delivery and Interlibrary Loan

The Interlibrary Loan Department (ILL) assists faculty in obtaining materials not owned by the Library. Request forms and information about our policies and procedures are available online at http://www.utdallas.edu/library/services/ill.htm.

You will be notified by email when requested books arrive and are available for pick-up at the Circulation Desks of McDermott Library or Callier Center Library. Photocopies are delivered electronically.

A Faculty E-Delivery Services provides digital copies of articles or chapters from the McDermott Library print and microform collections.

If you have other questions regarding ILL policies, call (972) 883-2900, email us at ill@utdallas.edu, or stop by the Interlibrary Loan office in McDermott MC2.532.

#### Course Reserves—Insuring the Availability of High-Demand Material

Course Reserves provide supplemental reading materials for a class. Reserve items may be

library books, professors' personal copies of books, DVDs, journal articles or other assigned materials. In addition to printed materials, the Library can place material on electronic reserve. For additional information, consult the Reserves webpage at http://www.utdallas.edu/library/services/reservesvc.htm or contact Sylvia Johnson (sylviaj@utdallas.edu) at (972) 883-2587.

#### **Unique Collections**

#### **Special Collections**

McDermott Library's Special Collections (http://www.utdallas.edu/library/collections/speccoll/index.htm) include the Louise B. Belsterling Library of rare botanical books, the Wineburgh Philatelic Research Library, and the History of Aviation Collection.

For information or assistance, contact Dr. Erik Carlson, Coordinator of Special Collections, (carlson@utdallas.edu) at (9720-883-2570).

### Callier Center for Communication Disorders Library

A special library facility at the Callier Center, located on Inwood Road, maintains materials on speech and hearing disorders. For further information, contact Dr. Allen Clayton (aclayton@utdallas.edu) / (972) 883-3165 or visit the Library's webpage at http://www.utdallas.edu/library/collections/callier/index.htm.

handbook home

contact Louise Chester if you have any questions/comments about this website August 2007

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