

Operating Budget and Legislative Appropriation Request Calendar

Fiscal Year 2007 Operating Budget Calendar

January - February, 2006	Budget Planning, promotion reviews, and preparation of preliminary budget using current rates
February 9, 2006	U. T. System Board of Regents approves budget policies
April 3-14, 2006	Major Goals/Policy Videoconferences with System Administration
May 12, 2006	Draft of primary budget and supplemental data (all with temporary binding) to System Administration
TBD	Operating Budget Highlights and Variance Analysis due in electronic format
May 15 - 26, 2006	Technical budget hearings with System Administration
June 9, 2006	Final budget documents due to System Administration
June 15, 2006 (estimate)	Receive detailed instructions for the Legislative Appropriation Request (LAR) for the biennium beginning September 1, 2007
June 22, 2006	Highly Compensated and High Ranking Salary Reports due in electronic format
July 13-14, 2006	U. T. System Board of Regents review executive compensation
July 24, 2006 (estimate)	Draft LAR due to System Administration for technical review
July 27, 2006	Operating Budget Summaries mailed to U. T. System Board of Regents
August 4, 2006 (estimate)	Final LAR due to System Administration for printing
August 10, 2006	U. T. System Board of Regents approves budget
August 11, 2006 (estimate)	LAR due to Legislative Budget Board and Governor
August 14, 2006	Salary Change Report due in electronic format
August - September, 2006	Joint Legislative Appropriation Request Hearings
October 9, 2006 (estimate)	LAR updates due to System Administration for printing
October 13, 2006 (estimate)	LAR updates due to Legislative Budget Board and Governor

Fiscal Year 2006 Operating Budget Calendar

February-May, 2005	Budget Planning, promotion reviews, and preparation of preliminary budget using current rates
May 12, 2005	U. T. System Board of Regents approves budget policies
June 2-10, 2005	Major Goals/Policy Videoconferences with System Administration
June 24, 2005	Two draft copies of primary budgets and supplemental data (all with temporary binding) to System Administration
June 29, 2005	Operating Budget Highlights and Variance Analysis due in electronic format
June 30 - July 7, 2005	Technical budget hearings with System Administration
July 6, 2005	Highly Compensated and High Ranking Salary Reports due in electronic format

July 13, 2005	Final copies of primary budgets, salary rosters, and supplemental data due to System Administration
July 26, 2005	Operating Budget Summaries mailed to U. T. System Board of Regents
August 11, 2005	U. T. System Board of Regents approves budget
August 15 , 2005	Salary Change Report due in electronic format
August 23, 2005	Approved primary budgets and salary rosters due to System Administration for copying and binding

Fiscal Year 2005 Operating Budget and Legislative Appropriation Request Calendar

February 4, 2004	Board of Regents approves policies for FY 2005 Operating Budgets
March 29 - April 9, 2004	Budget major goals/policy hearings with System Administration
April 30, 2004	Draft copies of budgets, salary rosters, and supplemental data to System Administration
May 3-14, 2004	Technical budget hearings with System Administration
May 28, 2004	Final copies of budgets, salary rosters, and supplemental data due to System Administration
June 15 , 2004 (estimated)	Receive detailed instructions for Legislative Appropriation Request for the biennium beginning September 1, 2005
July 22 , 2004 (estimated)	Draft Legislative Appropriations Request due to System Administration for technical review
August 9, 2004 (estimated)	Final copy of Legislative Appropriation Request due to System Budget Office for printing
August 12, 2004	Board of Regents' meeting to approve Operating Budgets
August 13, 2004 (estimated)	Legislative Appropriation Request due to Legislative Budget Board and Governor's Budget Office
August 20, 2004	Approved budgets and salary rosters (unbound) due to System Administration for copying and binding
August- September, 2004	Joint Legislative Appropriation Request Budget Hearings

Other Budget Resources:

[>Budget Process and Timeline](#)

[>Budget Preparation Policies and Budget Rules](#)

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