

1. Title

Evaluation of Administrators

2. Rule and Regulation

- Sec. 1 President's Evaluation. Evaluation of the president of each institution is primarily the responsibility of the appropriate Executive Vice Chancellor.
- Sec. 2 President's Responsibility. Subject to the requirements of Series 31102 of the Regents' *Rules and Regulations* concerning the evaluation of tenured faculty and Section 3 of this Series, the evaluation of the vice presidents and deans is primarily the responsibility of the president or delegate.
- Sec. 3 Administrative Evaluations. Each academic administrator below the level of president of a component institution should be reviewed at least every six years. A written report will contain the substance of the review.
- 3.1 Development of Policies. The institutional Academic Senate or other representative faculty body should be consulted in the development of the review policies and procedures.
- 3.2 Faculty Input. A summary of faculty input, to be provided to the administrator under review and to the administrator's supervisor, should constitute a significant component of the evaluation report.
- 3.3 Involvement by Staff and Students. The U. T. System Administration also recognizes and supports comparable involvement by staff members and students, as is now the practice for evaluation of academic administrators at several U. T. System component institutions.

3. Definitions

Administrator – unless otherwise defined by approved institutional policy, administrator is intended to refer to chief academic officer (Vice President for Academic Affairs or Provost); deans, department chairs, and directors of academic units.

4. Relevant Federal and State Statutes

None

5. Relevant System Policies, Procedures, and Forms

Regents' *Rules and Regulations* [Series 30501](#) – Employee Evaluations

6. Who Should Know

Administrators
Faculty

7. System Administration Office(s) Responsible for Rule

Office of Academic Affairs
Office of Health Affairs

8. Dates Approved or Amended

December 10, 2004

9. Contact Information

Questions or comment regarding this rule should be directed to:

- bor@utsystem.edu