

QEP Development Committee Task 3 Meeting 3 Minutes

December 15, 2016 at 3:00pm

ATC 3.205

Present: Lisa Bell, Gloria Shenoy, Kim Laird, Jessica Murphy, Ryan Dorman, Dan Long, Kellie Hanford, Amanda Smith

Absent: Chereen Pasha

- Introduce Dr. Smith and new QEP co-director leadership structure
- Dr. Smith shared the work UTD is doing to think about co-curricular transcripts
- We discussed our priorities. Here is a basic outline the timeline that was determined:
 - Spring 2017--establish New Student Engagement Board to oversee committees (FYE, Transfer Advisory, International, and Graduate Student) that do programming for new students
 - Spring 2017--develop a pilot to run in Fall 2017 on a focused group of students to test an intervention
 - Summer 2017--get pilot ready to go
 - Fall 2017--pilot runs, we assess, make changes as needed
 - January 2018--write up full QEP and turn in
 - All years of the QEP will have ongoing work and assessment by the NSEB
 - Year 0: 2017-2018 pilot and report writing, establishment of NSEB
 - Each committee of the NSEB would be responsible for some piece of the QEP through one assigned SLO
 - Year 1: 2018-2019--focus groups, faculty development, curriculum discussions, fact-finding to determine who might already be doing service learning in their classes
 - Year 2: 2019-2020-- First intervention implemented
 - Intervention 1 (here are a couple of the candidates for this)
 - Common reading
 - Encourage service learning activity
 - Create a pre-orientation elearning module for graduate students
 - Year 3: 2020-2021--First intervention continued and assessed, second intervention implemented
 - Intervention 2
 - Launch grad student pre-orientation module
 - Year 4: 2021-2022--Second intervention continued and assessed, third intervention implemented
 - Intervention 3
 - Year 5: 2022-2023

- cycle back and assess and determine a plan for longevity
- Prepare impact report