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## **AGENDA**

**2018 SACSCOC Reaffirmation  
Mission, Governance, and Administration Committee Meeting  
September 9, 2016  
Bluebonnet Conference Room, AD 3.108**

1. Call to Order and Approval of Minutes David Cordell
  
2. Informational Announcements Serenity King
  - A. UT Dallas SACSCOC website materials: <http://sacscoc.utdallas.edu>
    1. Mission Committee's webpage updated (agendas and minutes)
  - B. PTG's support web page: <http://sacscoc.utdallas.edu/ptg>
    - a. Useful information about workspace, folders, DOX, etc.
    - b. New web version for 2007 narratives, 5th year report, etc.
  - C. Amanda Smith: replacement for Sue Sherbet
  
4. Assigned Committee Work – Progress Committee Members
  - A. Reports by Committee Members
  
5. Adjournment David Cordell

# **ITEM 1**

June 22, 2016 Meeting Minutes

# **2018 SACSCOC Mission, Governance, and Administration Committee**

## **Meeting Minutes**

Wednesday, June 22, 2016 2:00 – 3:00PM

BBS Dean's Conference Room, JO 4.306

### **I. Attendees:**

David Cordell (chair), Serenity Rose King (vice-chair), Kurt J. Beron, Colleen Dutton, Abby R. Kratz, Terry Pankratz, Richard K. Scotch, Timothy Shaw, Mary Jo Venetis, Vy Trang, Simon Kane (guest), Caroline Ries

### **II. Approval of May 4, 2016 Meeting Minutes**

Kurt Beron moved to approve the May 4, 2016 meeting minutes. Richard Scotch seconded the motion. Minutes approved.

### **III. Announcements**

#### SACSCOC Updates to Policy/Documents

SACSCOC has updated several policies. The UT Dallas SACSCOC website has also been updated accordingly. Serenity highlighted the changes to the substantive change policy. SACSCOC posted on their website an updated list of institutions that violated the substantive change policy. Institutions are automatically put on warning or probationary status if they are found to be noncompliant with the substantive change policy. This stresses the seriousness of this policy. A list of the different types of substantive change is posted on the UT Dallas SACSCOC website.

The list of 2015 Frequently Cited Principles has been also has been added to the UT Dallas SACSCOC website.

#### SACSCOC 2016 Annual Meeting

Registration for the annual meeting is now open. The Provost's Office is sponsoring 10-15 faculty/staff. Priority will be given to first-time attendees.

**ACTION ITEM:** If any members are interested in attending, send Serenity an email.

#### Wheelan and Elgart's *Chronicle of Higher Education* article

Dr. Belle Wheelan's response to the Department of Education's letter is included in the agenda packet.

## UT System Web Resources for SACSCOC CCR

UT System has developed a webpage with SACSCOC resources. The webpage ([www.utsystem.edu/sites/system-accreditation](http://www.utsystem.edu/sites/system-accreditation)) contains information that will be helpful to the committee.

### **IV. Workspace/Technical Support**

Simon Kane gave an overview of the history on how the 2007 Compliance Certification Report (CCR) was created and the DOX repository. The Reaffirmation Project Technical Support webpage (<http://sacscoc.utdallas.edu/ptg>) is a resource for the reaffirmation committees. There are instructions on how to access the DEGAS server and the committee workspace. Simon demonstrated the folder structure in the workspace. The links to the 2007 CCR, 2014 Fifth Year Report, 2015 Referral Report, SACSCOC Report – Fall 2015 and the 2018 CCR is available on the technical support webpage. Weblinks to the reports has been updated on the [www.sacscoc.utdallas.edu](http://www.sacscoc.utdallas.edu) webpage. All supporting documents need to be saved as PDFs and uploaded to DOX. Webpages should be saved as a PDF. PTG can assist members if they need help converting documents to PDFs. PTG will upload all supporting documents to DOX. Supporting documents should be uploaded to the folder in the committee's workspace.

**ACTION ITEM:** To obtain access to DOX, members will need to complete the DOX access request form (<https://eforms.utdallas.edu/ptg-dox-access-request>).

**ACTION ITEM:** PTG will create a style guide for the narratives.

**ACTION ITEM:** A master list of all the supporting documents will be sent to the members.

**ACTION ITEM:** Members should only update the narrative and notate the website or citation needed. A separate working group will create the citation documents.

If a principle was cited in the 2014 Fifth Year Report, members should use that narrative. If the principle is not in the 2014 Fifth Year Report, members should use the narrative 2007 CCR.

### **V. Assigned Committee Work – Status, Issues, etc.**

Members did not report any challenges.

### **VI. Adjournment**