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AGENDA

2018 SACSCOC Reaffirmation Leadership Team Meeting

February 17, 2016

Lone Star Conference Room, AD 3.104

1. Call to Order / Approval of Minutes Serenity King

2. Announcements
 - A. Lunch and Learn Serenity King
 1. Friday, 2/5 (11:30 am-12:30 pm): EPPS, AH, BBS, and IS (17 from schools)
 2. Wednesday, 2/10 (11:30 am-12:30 pm): ECS, NSM, and BBS (20 from schools)
 3. Next: Wednesday, 2/24 (11:30 am-12:30 pm): JSOM and ATEC in JSOM 1.117
Thursday, 3/3 (11:30 am-12:30 pm): open to everyone, in JSOM 11.210
 - B. Communication Plans
 - C. SACSCOC 2016 Annual Meeting Call for Proposals (Deadline: 3/17/2016)

3. Dr. Belle Wheelan Visit, March 1 (Dinner 2/29)

4. Final 2018 Reaffirmation Committee Nominations Serenity King
 - A. Appointment Letters (Samples)
 - B. Due date of first draft
 - C. Sample Packet

5. Discuss SACSCOC Policies (listed in the January 26, 2016 agenda packet) Serenity King
 - A. SACSCOC policies are at <http://www.sacscoc.org/policies.asp>
 - B. Institutional Obligations for Public Disclosure
 - C. FR 4.1 Student Achievement Website and Analysis/Findings
 - D1. Substantive Change for SACSCOC Accredited Institutions
 - D2. Reaffirmation of Accreditation and Subsequent Reports
 - D3. Closing a Program, Site, Branch or Institution: Good Practices
 - E. Agreements Involving Joint and Dual Academic Awards: Policy and Procedures
 - F. Direct Assessment Competency-Based Educational Programs [Program Learning Outcomes]
 - G. Disclosure of Accrediting Documents and Actions of SACSCOC

6. Future: CS 2.5 Institutional Effectiveness Serenity King

7. Adjournment Serenity King

ITEM 1

January 26, 2016 Meeting Minutes

UT Dallas Dox: <http://dox.utdallas.edu/minutes1246/dcglpphssj>

2018 SACSCOC Leadership Team

Meeting Minutes

Tuesday, January 26, 2016 1:30PM
BBS Dean's Conference Room, JO 4.306

I. Attendees:

B. Hobson Wildenthal, Inga Musselman, Serenity King (Chair), Kim Laird, Clint Peinhardt, Marilyn Kaplan, Josh Hammers, Mary Jo Venetis, Nicole Leeper Piquero, Jessica Murphy, Joanna Gentsch, Vy Trang, Simon Kane, Ryan Dorman, Caroline Ries

II. Approval of Jan. 13, 2016 meeting minutes

Nicole Piquero motioned to approve, Clint Peinhardt seconded the motion. There were some revisions to the minutes to include the Group 2 committee recommendations. All in favor – minutes approved.

III. Announcements

Lunch and Learn Q&A Session Schedule

These Q&A sessions are specific to accreditation/reaffirmation. The first session will be on February 5 with EPPS, A&H, BBS, and IS. Serenity, Jessica, and Ryan will be the speakers. Leadership team members are invited to their school-specific session.

Fall 2015 SACSCOC Report

The report is available online. In order to view the report, the reader must login with their UTD netid and password. All the assessment plans and reports will be accessible in the report.

Dr. Neal Armstrong Visits

Dr. Neal Armstrong is reviewing the reports and plans (in detail) with Dr. Gloria Shenoy. He will visit campus at least twice in Spring 2016 to meet with the Schools and discuss some of the gaps that are in the assessment materials.

Dr. Belle Wheelan Visit

Dr. Belle Wheelan will be visiting campus in March 2016 to see how the campus has grown.

ACTION ITEM: Finalize reaffirmation committees with nomination acceptances and a kickoff event prior to or at the end of her visit. If members have any suggestions for the kickoff event, email Serenity King, Vy Trang, or Mary Jo Venetis.

ACTION ITEM: Next meeting will focus on reviewing SACSCOC policies.

IV. Formation of Reaffirmation Committees Nominations

Financial and Physical Resources and Information Technology Committee Nominations

- Naomi Emmett - Office of Administration
- Dr. Denise Boots
- Rafael Martin
- Beth Keithly
- Beth Tolan

ACTION ITEM: Serenity will check how SACSCOC classifies Title IX.

Faculty Committee Nominations

- Dr. Murray Leaf – Chair and lead on writing of response
- Dr. Lev Gelb
- Dr. Nicole Leeper Piquero
- Dr. Ravi Prakash
- Dr. Noah Sasson or Dr. Candice Mills
- Dr. Varghese Jacob
- Dr. John Sibert
- Dr. Meghna Sabharwal
- Dr. David Channell
- Dr. Todd Fechter
- Dr. Erin Smith

Learning and Student Resources Committee Nominations

- Josh Hammers
- Amanda Smith
- Dr. Mary Jo Venetis

- Dr. John Jackson
- Kimshi Hickman
- Jennifer McDowell or representative
- Darren Crone or representative
- David Crain or representative
- University Library representative
- Cristen Casey or representative from International Center
- Dr. Vladimir Dragovic

Josh Hammers gave a brief summary of the organizational structure of Student Affairs.

Mission, Governance, and Administration Committee Nominations

- Dr. Mary Jo Venetis
- Serenity King
- Dr. David Cordell – chair
- Colleen Dutton or HR representative
- HOP Committee Chair
- Timothy Shaw
- Dr. Richard Scotch

Institutional Effectiveness Committee Nominations

- Dr. Lawrence Redlinger or representative
- Serenity King
- Dr. Gloria Shenoy
- Dr. Catherine Parsoneault
- Dr. Kamran Kiasaleh or Mette Posamentier
- Dr. Kustal Dogan
- Dr. George Fair

- Michele Hanlon
- Dr. Theodore Price
- Dr. Kurt Beron
- Lauren DeCillis
- Rafael Martin
- Kim Winkler
- Environmental Health and Safety representative
- Pete Bond
- Cheryl Friesenhahn
- Toni Stephens or representative
- Dr. Marilyn Kaplan

Steering Committee Nominations

- Sue Sherbet

Program Committee Nominations

- Jennifer McDowell
- 2nd Registrar's Office representative
- Dr. Paul Diehl
- Dr. Jennifer Holmes
- Dr. Eric Farrar or Dr. Monica Evans
- All members of Graduate Council
- All members of Committee on Undergraduate Education (CUE) including the offices that are represented at CUE meetings
- Dr. John Gooch – Committee on Educational Policy (CEP) representative
- Serenity King

Quality Enhancement Plan (QEP) Topic Selection Committee Nominations

(This committee will meet for a short period of time to select the QEP topic. The QEP Council will be involved in the implementation of the QEP topic.)

- Dr. Jessica Murphy
- Ryan Dorman
- Rajadhar Reddy
- Student Government representative
- Dr. Rebecca Files
- Dr. Walter Voit
- Kyle Edgington or representative
- Dr. Gene Fitch or representative
- Dr. Kim Laird (until Chief Budget Officer is hired)
- Katherine Morales
- Student Outreach and Academic Retention (SOAR) or Director of Advising
- Dr. Eric Farrar

ACTION ITEM: Nominations will be compiled and emailed by Serenity, Mary Jo or Vy to the Leadership team members for approval by Wednesday, January 27. Serenity will meet with Dr. Richard Scotch, Dr. Timothy Redman, and Dr. Murray Leaf and discuss the team nominations and additional nominations. Mary Jo will draft an email to be sent to the committee nominees that will detail what they are being asked to do on the committees and if they are willing to participate. Once nominations are secured, the kick-off event can be planned to coincide with Dr. Belle Wheelan's campus visit.

ACTION ITEM: Mary Jo and Serenity are working on a newsletter with information about the reaffirmation.

After the Lunch and Learn Q&A Sessions, there may be a better sense on how the reaffirmation should be communicated to the university community.

V. Meeting Adjourned

ITEM 2C

SACSCOC 2016 Annual Meeting Call for Proposals

Deadline: March 17, 2016



2016 Annual Meeting
Call for Proposals

Deadline: March 17, 2016

Theme: “Higher Education at the Crossroads:
Pathways to Equity and Excellence”

Hyatt Regency Atlanta and Atlanta Marriott Marquis

December 3–6, 2016

“Higher Education at the Crossroads: Pathways to Equity and Excellence”



In the face of an active federal agenda related to higher education, which includes, a focus on campus safety, institutional budgetary constraints, student demands for fair and equal treatment, and a public call for transparency and affordability, colleges and universities have a list of priorities that continues to grow. When one achievement is accomplished, not far behind, there appears another challenge to overcome. The 2016 SACSCOC Annual Meeting will engage participants in sessions based on theory, research, and practice that provide options for ways to ensure their institutions continue to provide a quality education while standing in the spotlight of inspection and accountability.

This year’s theme, **Higher Education at the Crossroads: Pathways to Equity and Excellence**, will highlight the sharing of ideas and strategies that have led to improved results and lessons learned in efforts to enhance the academic experience of students attending our member institutions in light of competing priorities. The 2016 SACSCOC Annual Meeting will offer sessions on topics that enable participants to leave with the ability to implement activities that enhance teaching and learning, as well as the supporting administrative operations. To deliver on the intent of this theme, you are invited to submit proposals that represent the tracks featured below.

■ Track 1: Balancing Internal and External Accountability

While trying to strengthen ways to make institutional improvements, the increasing demands of federal legislation and state policies cannot be ignored. It becomes more difficult to ensure that the campus’ needs are being met, while managing how to deal with federal, state, and other agency requirements. For some, modifying institutional processes to adhere to new state policies is sometimes at odds with being able to demonstrate compliance with the *Principles of Accreditation*. How does your institution successfully manage administrative and academic operations while coping with the tide of increasing demands from outside agencies that govern programs offered on your campus? How is your institution able to attract quality faculty and recruit top students in light of a decreasing budget? How does your institution improve the morale of students, faculty, and staff while facing pending administrative changes? How is your institution balancing internal and external matters with competing priorities?

■ Track 2: Diversity and Equity

As the climate on the campuses continues to change, it is imperative that institutions do not lose sight of their

mission to provide a quality education. Recent headlines speak to the challenges faced by some institutions to reexamine the level of attention and sensitivity given to their students’ needs. What policies and practices have been adopted to address fair and equal treatment on your campus? How successful have the policies and practices been with ensuring that faculty, staff, and students are treated fairly in all situations? How has your institution addressed challenges to create an inclusive environment? How has your institution succeeded at recruiting and retaining a diverse faculty, staff, and student body? What lessons may help other institutions in their efforts to promote diversity and equity on their campuses?



■ **Track 3: Good Practices for Accreditation Compliance**

Proposals in this track will highlight strategies that have supported the successful development of compliance documents submitted to address standards and requirements in the *Principles of Accreditation* for reaffirmation, accreditation, the Fifth-Year Interim Review, monitoring, and other reporting. In addition, proposals will feature effective methods designed to assist participants with preparing for accreditation activities, including but not limited to: hosting committee visits; planning, developing, and implementing a Quality Enhancement Plan (QEP); developing a QEP Impact Report; and submitting a substantive change prospectus. Proposals from institutions that have been removed from a sanction are encouraged. Other questions that proposals in this track may address include: How has your institution integrated discipline-specific accreditation activities with SACSCOC accreditation? In what ways has your institution integrated accreditation requirements or activities into your institution's operations to reap the benefits of more efficiency in documenting and reporting?

■ **Track 4: Effective Assessment Practices**

Institutional effectiveness is a key focus area in the *Principles of Accreditation*. An institution must demonstrate that it engages in continuing efforts to enhance the quality of student learning, and its programs and services. How has your institution developed a culture of assessment and a commitment to continuous improvement? How has your institution enhanced its assessment practices? How have your academic programs adopted assessment practices to enhance student learning? How do the administrative offices on your campus engage in assessment activities to demonstrate continuous improvement? How have you integrated program assessment into your strategic planning efforts? What evidence do you have to demonstrate success in fulfilling your institution's mission?

■ **Track 5: Student Success and Completion**

Institutions have adopted many different innovations to improve student learning and increase retention and graduation rates: new student services initiatives,



infusion of technology in key curricular areas, faculty development programs, enhanced funding strategies, and more. What lessons have been learned from your institution's implementation of student success initiatives? How has your institution addressed the Completion Agenda? How does your institution define, measure, and demonstrate student success? What changes were made to your curriculum that led to increased retention and graduation?

■ **Track 6: Hot Topics**

A number of current issues in higher education pervade the cover stories of journals, periodicals, and websites. The value of accreditation has been questioned and scrutinized. The discussion surrounding the College Scorecard continues to be debated. Competency-based education is gaining interest. Campus safety is a growing concern among our institutions. Proposals in this track should stimulate discussion and engage participants in sharing methods to address these and other pressing issues in higher education.

Sessions will be offered for:

- Presidents, chancellors, trustees, and state college/university system personnel
- Provosts, vice presidents, and deans
- Accreditation liaisons and Leadership Team members
- Academic program coordinators, faculty, and institutional research/institutional effectiveness staff members
- Staff members in student services, finance, library, and instructional technology
- Other personnel who would like to stay informed of developments in accreditation and higher education

Guidelines for Proposal Submission

To submit a proposal, please go to www.sacscoc.org/aamain.asp and click on *Proposal Submission Form*. Proposals must be submitted on or before March 17, 2016.

Format of Session

The 2016 SACSCOC Annual Meeting Program will feature more than 200 different sessions offered by approved proposal submissions, including workshops, concurrent sessions, group discussions, and poster sessions. Consider the appropriate format of your session that will best ensure participants are able to achieve the learning outcomes. Below is a description of each session format:

- **Workshops** will consist of full-day (6 hours) and half-day (3 hours) sessions and include active learning led by experienced professionals. A schedule of activities to be conducted during the allotted time must be included in the proposal. In addition, the content must include both didactic and applied instruction that is relevant to accreditation and/or the theme. Workshop presenters should be knowledgeable in their fields and capable of presenting the content in creative ways and applying it to real problems in academia.
- **Concurrent sessions** will offer practical applications to address challenging areas in higher education and/or accreditation (what worked and what did not work). It is imperative that the content extend beyond “this is how we did it” to the discussion being generalizable to other institutions. Concurrent sessions will be 60 minutes and should include at least 5–10 minutes for questions from the audience. A few topics may warrant 90 minutes, provided they are fully justified and include an active learning component.
- **Group discussions** are designed to include an open discussion between a knowledgeable facilitator and a small group on a topic relevant to accreditation, emerging trends in higher education, or hot topics in academe. Formal presentations will not be considered.
- **Poster sessions** will combine text and graphics to create a visually appealing presentation. The topic can address subject matter in any of the tracks and may



consist of results from a research project that includes implications for a wider audience.

Target Audience and Content Level

Each proposal should identify the target audience that will benefit most from participating in the session (e.g., QEP Leadership Teams, Accreditation Liaisons, academic administrators, faculty, assessment officers). Each proposal should also indicate the anticipated content level of your topic (beginner, intermediate, or advanced) as defined below:

- **Beginner level** content is designed to cover basic topics in accreditation or higher education. Familiarity with the *Principles of Accreditation* may be helpful; however, in most cases, prior knowledge is not assumed.
- **Intermediate level** content is designed to cover theory and practice in topics in accreditation or higher education for participants with some related work experience.
- **Advanced level** content is designed to cover highly developed or complex topics, knowledge, or skills for participants with several years of related work experience. Usually advanced sessions provide an opportunity for participants to apply the content to a real problem or to analyze some of the concepts presented.

Below are the accreditation tracks that reflect the membership institutions:

- **Track A** institutions offer undergraduate degrees only.
- **Track B** institutions offer undergraduate and graduate degrees or graduate degrees only.

continued on inside

2016 SACSCOC Program Planning Committee

Dr. L. Dean Adams

Lindsey Wilson College (KY)

Ms. Tara Askew

Columbus Technical College (GA)

Dr. Divya Bhati

College of Charleston (SC)

Ms. Karen Brunner, co-chair

Roane State Community College (TN)

Mr. Jason Chaffin

Cape Fear Community College (NC)

Dr. Sally Cook

Texas Lutheran University (TX)

Dr. Gemma Frock

Aiken Technical College (SC)

Ms. Kimberly Gant

Caldwell Community College
and Technical Institute (NC)

Dr. Julie G. Howdeshell

The University of Southern Mississippi (MS)

Dr. Brenda Kennedy

Faulkner State Community College (AL)

Dr. Juliana Lancaster

Georgia Gwinnett College (GA)

Dr. Brad Petitfils, co-chair

Loyola University New Orleans (LA)

Dr. Daniel W. Petty

Florida College (FL)

Dr. Anthony Pina

Sullivan University System (KY)

Ms. Kristi Shackelford

James Madison University (VA)

Dr. Jaya K. Soni

Huston-Tillotson University (TX)

*Continued from
"Guidelines for Proposal Submission"*

Outline of Proposals

All proposals should be well-developed with thorough responses to the questions below. Incomplete documentation will not be reviewed.

- **Proposal title.** Does the title describe the content accurately, clearly, and succinctly?
- **Clarity of proposal abstract.** Is the abstract concise and coherent with sufficient detail to generate interest in the topic? Does the abstract describe the intended audience and proposal content level accurately?
- **Relevance of the topic and its appropriateness to the theme.** Does the proposal address issues of immediate relevance to higher education and the conference theme/tracks?
- **Participant learning outcomes.** Are the participant learning outcomes realistic, clearly stated, and reflect what participants will learn in the session?
- **Significance of the content.** Does the proposal make a compelling case for the session supported by relevant references? Is the content based on widely accepted practices in the field? Does the proposal demonstrate how the topic can be replicated in other settings?
- **Qualifications of presenter(s).** Does the proposal give evidence that the presenter(s) are well-qualified and will make an important contribution at the conference?
- **Active learning.** Does the proposal suggest meaningful activities for participants that appropriately support the participant learning outcomes?

Deadline

Proposals will be reviewed by the 2016 Program Planning Committee in conjunction with SACSCOC staff. The deadline for submission of proposals is March 17. Written notification of acceptance will be provided no later than May 2.

ITEM 4

Final 2018 Reaffirmation Committee Nominations

2018 Reaffirmation Committee Nominations

The 2018 SACSCOC Reaffirmation Leadership Team has re-structured the reaffirmation committees by creating eight committees, a reduction of 5 committees from 2007. The Leadership Team’s proposed nominations were culled from the UT Dallas community of faculty, staff, and students. The 2018 Reaffirmation Committees represent a minimal membership at this point. **The membership can be expanded to include additional members as needed.**

Committee Structure

1. Mission, Governance and Administration Committee: 10 members

Chair: Dr. David Cordell; Vice Chair: Serenity Rose King

2. Financial and Physical Resources and Information Technology Committee: 15 members

Chair: Dr. Kim Laird; Vice Chair: Beth Tolan

3. Faculty Committee: 15 members

Chair: Dr. Murray Leaf; Vice Chair: Dr. Nicole Leeper Piquero

4. Learning and Student Resources Committee: 17 members

Chair: Josh Hammers; Vice Chair: Debbie Montgomery

5. Programs, Curriculum Instruction Committee: 31 members

Chair: Dr. Poras Balsara; Vice Chair: Dr. Marilyn Kaplan

6. Institutional Effectiveness Committee: 25 members

Chair: Serenity Rose King; Vice Chair: Lawrence Redlinger

7. Quality Enhancement Plan (QEP) Topic Selection Committee: 13 members

Director: Dr. Jessica C. Murphy

8. Steering Committee: 19 members

Chair: Serenity Rose King; Vice Chair: Dr. Murray Leaf

Membership Summary

Membership Representation		
Classification	Number	Percentage
Faculty	57	50%
Staff	49	43%
Students	8	7%
Total	114	100%

Faculty Status Representation		
Status	Number	Percentage
Tenured	44	77%
Tenure Track	3	5%
Non-Tenured	10	18%
Total	57	100%

Mission, Governance, and Administration Committee *

Charge: This committee reviews not only UT Dallas’ compliance with the SACSCOC *Principles*, but also the UT System Board of Regents’ compliance. Both the UT System and the Board of Regents play an integral role in UT Dallas’ operation, and to the extent they provide the framework for UT Dallas’ performance, their performance is also a factor. Additionally, this committee reviews UT Dallas’ mission statement, how that mission statement translates into action, and the role of the faculty and the administrative staff in leading the institution.

2018 Committee Chair: Dr. David Cordell; Vice Chair: Serenity Rose King

10 members

Administrative Support: Vy Trang

Principles	Related Policies	2018 Nominations	
CR 2.1 Degree-granting authority	“Reaffirmation of Accreditation and Subsequent Reports”	Dr. David Cordell	Secretary of the Senate;
CR 2.2 Governing board			Management
CR 2.3 Chief Executive Officer			
CR 2.4 Institutional mission	“Core Requirement 2.3: Documenting an Alternative Approach”	Serenity Rose King	Assistant Provost, SACSCOC Liaison
CR 2.6 Continuous operation			
CS 3.1.1 Mission			
CS 3.2.1 CEO evaluation/selection	“Distance and Correspondence Education”	Dr. Richard Scotch	Vice Speaker of the Senate; Economic, Political and Policy Sciences
CS 3.2.2 Governing board control			
CS 3.2.2.1 Institution’s mission			
CS 3.2.2.2 Fiscal stability of the institution	“Advertising, Student Recruitment, and Representation of Accredited Status”	Dr. Kurt Beron	Economic, Political and Policy Sciences
CS 3.2.2.3 Institutional policy		Colleen Dutton or designee	Human Resources
CS 3.2.3 Board conflict of interest			
CS 3.2.4 External influence	“Agreements Involving Joint and Dual Academic Awards”	Dr. Abby Kratz	Handbook of Operating Procedures Chair
CS 3.2.5 Board dismissal			
CS 3.2.6 Board/administration distinction			
CS 3.2.7 Organizational structure	“Quality and Integrity of Undergraduate Degrees”	Terry Pankratz or designee	Office of Budget and Finance
CS 3.2.8 Qualified administrative/academic officers**		Timothy Shaw	University Attorney
CS 3.2.9 Personnel appointment**		Sue Sherbet	Student Affairs
CS 3.2.10 Administrative staff evaluations	“Mergers, Consolidations, Change of Ownership, Acquisitions, and Change of Governance, Control, Form, or Legal Status”	Dr. Mary Jo Venetis	Provost’s Office
CS 3.2.11 Control of intercollegiate athletics			
CS 3.2.12 Fund-raising activities			

CS 3.2.13 Institutional-related entities	“Separate Accreditation for Units of a Member Institution”	
CS 3.2.14 Intellectual property rights	“Integrity and Accuracy in Institutional Representation”	
CS 3.4.3 Admissions policies**		
CS 3.4.5 Academic policies**	“Accrediting Decisions of Other Agencies”	
CS 3.4.7 Consortial relationships/contractual agreements**	“Complaint Procedures Against SACSCOC or its Accredited Institutions”	
CS 3.7.5 Faculty role in governance**		
CS 3.12.1 Substantive change		
CS 3.13.1 Policy compliance	Other Documents	
CS 3.14.1 Publication of accreditation status	“The Impact of Budget Reductions on Higher Education”	
FR 4.3 Publication of policies	“Developing Policy and Procedures Documents”	
FR 4.6 Recruitment materials	“Closing a Program, Site, Branch or Institution”	

* Consolidated the 2007 Federal Mandates and Mission, Governance and Administration Committees

** Overlap of principles exists for CS 3.28, 3.2.9 and 3.7.5 (Mission and Faculty Committees) and CS 3.4.3, 3.4.5, and 3.4.7 (Mission and Programs Committees)

Note: Green highlights indicate academic senators.

Financial and Physical Resources and Information Technology Committee

Charge: This committee ensures that the University meets the guidelines for fiscal soundness and stability, financial aid administration and regulation, sponsored research programs, and physical facilities. As a part of the committee’s work, this group also focuses on environmental health and safety issues as well as campus security. This committee also reviews the entire information technology infrastructure, including the computer labs, the wireless network, email systems, and even the UT Dallas web portal to identify the degree to which UT Dallas’ information technology infrastructure services not only meet the needs of students but also provides adequate safeguards against internet-driven viruses and scams.

2018 Committee Chair: Dr. Kim Laird; Vice Chair: Beth Tolan

15 members

Principles	Related Policies	2018 Nominations	
CR 2.11.1 Financial resources and stability CR 2.11.2 Physical resources CS 3.10.1 Financial stability CS 3.10.2 Financial aid audits CS 3.10.3 Control of finances CS 3.10.4 Control of sponsored research/external funds CS 3.11.1 Control of physical resources CS 3.11.2 Institutional environment CS 3.11.3 Physical facilities FR 4.7 Title IV program responsibilities	“Distance and Correspondence Education” “Integrity and Accuracy in Institutional Representation” <p align="center">Other Documents</p> “The Impact of Budget Reductions on Higher Education”	Dr. Kim Laird	Office of Budget and Finance
		Beth Tolan	Office of Financial Aid
		Dr. Denise Boots	Campus Facilities Committee Chair; Economic, Political and Policy Sciences
		Dr. Joseph Izen	Natural Sciences and Mathematics
		Dr. Ravi Prakash	Information Security Committee Chair; Engineering and Computer Science
		Mariah Armitage	Environmental Health and Safety
		Paula Austell or designee	Central Development, Office of Development and Alumni Relations

		R. David Crain or designee	Office of Information Technology
		Dr. Darren Crone	Learning Technologies
		Naomi Emmett	Office of Administration, Financial Services; Staff Council President
		Kelly Kinnard	Facilities Management
		Terry Pankratz	Office of Budget and Finance
		Toni Stephens	Internal Audit
		Chad Thomas	University Safety and Security Council Chair; Student Media
		Larry Zacharias or designee	Police Department

Note: Green highlights indicate academic senators.

Faculty Committee

Charge: This committee reviews a variety of issues related to the faculty at UT Dallas. The University must demonstrate that it has an adequate faculty as well as a faculty that has members qualified to teach in the areas they are assigned. As a part of this review process, this committee will review the academic record (transcripts, vitae, research, and publications) of every faculty member who offers instruction to the students at UT Dallas. Additionally, the transcripts of every faculty member who received a graduate degree at an institution outside the United States will be reviewed by an outside agency to ensure the credentials are equivalent to similar credentials earned at accredited universities in the U.S.

2018 Committee Chair: Dr. Murray Leaf; Vice Chair: Dr. Nicole Leeper Piquero 15 members

Principles	Related Policies	2018 Nominations	
CR 2.8 Faculty CS 3.2.8 Qualified administrative/academic officers** CS 3.2.9 Personnel appointment** CS 3.4.10 Responsibility for curriculum** CS 3.4.11 Academic program coordination** CS 3.5.4 Terminal degrees of faculty CS 3.7.1 Faculty competence CS 3.7.2 Faculty evaluation CS 3.7.3 Faculty development CS 3.7.4 Academic freedom CS 3.7.5 Faculty role in governance**	“Distance and Correspondence Education”	Dr. Murray Leaf	Vice Speaker of the Senate; Economic, Political and Policy Sciences
	“Quality and Integrity of Undergraduate Degrees”		
	Other Documents		
	“Faculty Credential Guidelines”	Dr. Nicole Leeper Piquero	Provost’s Office, Economic, Political and Policy Sciences
	“Developing Policy and Procedures Documents”	Dr. Timothy Redman	Speaker of the Senate; past chair of Committee on Qualifications of Academic Personnel; Arts and Humanities
		Dr. R. Chandrasekaran	Engineering and Computer Science
		Dr. David Channell	Arts and Humanities
		Dr. Christine Dollaghan	Committee on Faculty Mentoring Chair; Behavioral and Brain Sciences
		Dr. Todd Fechter	Arts, Technology, and Emerging Communication

		Dr. Lev Gelb	Engineering and Computer Science
		Dr. Karen Huxtable	Committee on Effective Teaching Chair; Behavioral and Brain Sciences
		Dr. Varghese Jacob	Management
		Dr. Randall Lehmann	Task Force on Lecturer Support; Engineering and Computer Science
		Dr. Candice Mills	Behavioral and Brain Sciences
		Dr. Meghna Sabharwal	Economic, Political and Policy Sciences
		Dr. John Sibert	Natural Sciences and Mathematics
		Dr. Erin Smith	Interdisciplinary Studies

***Overlap of principles exists for CS 3.2.8, 3.2.9 and 3.7.5 (Mission and Faculty Committees) and CS 3.4.10 and 3.4.11 (Faculty and Program Committees)*

Note: Green highlights indicate academic senators.

Learning and Student Resources Committee *

Charge: This committee determines the adequacy of UT Dallas’ support systems for student achievement. Simply, this committee must examine the Eugene McDermott Library, its holdings, its budget, its staff, and its program mission and goals to determine whether or not the Library meets the needs of the UT Dallas student population and faculty. Additionally, it focuses on student rights and responsibilities, the integrity and confidentiality of student records, and the effectiveness and quality of student affairs programming.

2018 Committee Chair: Josh Hammers; Vice Chair: Debbie Montgomery **17 members**

Principles	Related Policies	2018 Nominations	
CR 2.9 Learning resources and services CR 2.10 Student support services CS 3.4.9 Academic support services CS 3.4.12 Technology use CS 3.8 Library and Other Learning Resources CS 3.8.1 Learning/information resources CS 3.8.2 Instruction of library use CS 3.8.3 Qualified staff CS 3.9 Student Affairs and Services CS 3.9.1 Student rights CS 3.9.2 Student records CS 3.9.3 Qualified staff FR 4.5 Student complaints	“Distance and Correspondence Education” “Complaint Procedures Against SACSCOC or its Accredited Institutions” <p align="center">Other Documents</p> “Developing Policy and Procedures Documents”	Josh Hammers Debbie Montgomery Dr. Paul F. Diehl Dr. Vladimir Dragovic Dr. Richard Golden Dr. James Cannici Cristen Casey or designee R. David Crain or designee Dr. Darren Crone Don Davis Kimshi Hickman	Student Affairs University Library Center for Teaching and Learning; Economic, Political and Policy Sciences Natural Sciences and Mathematics Behavioral and Brain Sciences Student Counseling Services International Center Office of Information Technology Learning Technologies Technology Customer Services Student Success Center

		Dr. John Jackson	Undergraduate Education
		Elizabeth Samuel	Registrar's Office
		Dr. Amanda Smith	Student Affairs
		Dr. Mary Jo Venetis	Provost's Office
		Luis Garcia Fuentes	Library Committee Student Representative; Management
		Grant Branam	Student Fee Advisory Committee Student Representative; Student Government; Arts and Humanities

**Consolidated the 2007 Library and Other Learning Resources and Student Affairs and Student Services Committees*

Note: Green highlights indicate academic senators.

Programs, Curriculum Instruction Committee *

Charge: This committee’s focus is to ascertain the University’s compliance with the SACSCOC goals associated with general, undergraduate, and graduate education. This compliance requires an examination of the education components as a part of the undergraduate and graduate programs, but also focuses on the role of on- and off-campus programming as a contributor to student success. This committee also focuses on the evaluation of transfer coursework and the academic policies that contribute to “good educational practice.”

2018 Committee Chair: Dr. Poras Balsara; Vice Chair: Dr. Marilyn Kaplan **31 members**

Principles	Related Policies	2018 Nominations	
CR 2.7.1 Program length	“Distance and Correspondence Education”	Dr. Poras Balsara	Engineering and Computer Science
CR 2.7.2 Program content			
CR 2.7.3 General education	“Credit Hours”		
CR 2.7.4 Course work for degrees		Dr. Marilyn Kaplan	Committee on the Core Curriculum Chair; Management
CS 3.4.1 Academic program approval	“Substantive Change for SACSCOC Accredited Institutions”		
CS 3.4.2 Continuing education/service programs	“Agreements Involving Joint and Dual Academic Awards”	Dr. Andrew Blanchard	Dean of Undergraduate Education; Engineering and Computer Science
CS 3.4.3 Admissions policies**			
CS 3.4.4 Acceptance of academic credits	“Quality and Integrity of Undergraduate Degrees”		
CS 3.4.5 Academic policies**			
CS 3.4.6 Practices for awarding credit	“Core Requirement 2.7.4: Documenting an Alternative Approach”	Dr. Frank Dufour	Arts, Technology, and Emerging Communication
CS 3.4.7 Consortial relationships/contractual agreements**			
CS 3.4.8 Noncredit to credit	“Integrity and Accuracy in Institutional Representation”	Dr. Euel Elliott	Economic, Political and Policy Sciences
CS 3.4.9 Academic support services			
CS 3.4.10 Responsibility for curriculum**	“Commission Statement on Sampling”	Dr. George Fair	Interdisciplinary Studies
CS 3.4.11 Academic program coordination**			
CS 3.5.2 Institutional credits for a degree	Other Documents	Dr. Eric Farrar	Arts, Technology, and Emerging Communication
CS 3.5.3 Undergraduate program requirements	“Developing Policy and Procedures Documents”	Dr. Joanna Gentsch	Graduate Studies; Behavioral and Brain Sciences
CS 3.6.1 Post-baccalaureate program rigor	“Faculty Credential Guidelines”		
CS 3.6.2 Graduate curriculum			

<p>CS 3.6.3 Institutional credits for a graduate degree</p> <p>CS 3.6.4 Post-baccalaureate program requirements</p> <p>FR 4.1 Student Achievement</p> <p>FR 4.2 Program curriculum</p> <p>FR 4.4 Program length</p> <p>FR 4.8 Distance and correspondence education</p> <p>FR 4.9 Definition of credit hours</p>		<p>Dr. Juan Gonzalez Natural Sciences and Mathematics</p> <p>Dr. John Gooch Arts and Humanities</p> <p>Dr. Varghese Jacob Management</p> <p>Dr. Shelley Lane Arts and Humanities</p> <p>Dr. Dennis Miller Natural Sciences and Mathematics</p> <p>Dr. Simeon Ntafos Engineering and Computer Science</p> <p>Dr. Clint Peinhardt Committee on Educational Policy Chair; Economic, Political and Policy Sciences</p> <p>Dr. Alex Piquero Economic, Political and Policy Sciences</p> <p>Dr. Elizabeth Rugg Graduate Studies; Natural Sciences and Mathematics</p> <p>Dr. Melanie Spence Behavioral and Brain Sciences</p> <p>Dr. Robert Stillman Behavioral and Brain Sciences</p> <p>Dr. Marion Underwood Dean of Graduate Studies; Behavioral and Brain Sciences</p>
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		Dr. Tonja Wissinger	Interdisciplinary Studies
		Courtney Brecheen	Undergraduate Education
		Dr. Darren Crone	Learning Technologies
		Kimshi Hickman	Student Success Center
		Dr. John Jackson	Undergraduate Education
		Serenity Rose King	Assistant Provost, SACSCOC Liaison
		Jennifer McDowell	Registrar's Office
		Elizabeth Samuel	Registrar's Office
		Wray Weldon	Office of Admission and Enrollment
		Brett Cease	Committee on Educational Policy Graduate Student Representative; Economic, Political and Policy Sciences
		Brian Moore	Committee on Educational Policy Undergraduate Student Representative; Economic, Political and Policy Sciences

**Consolidated the 2007 General Education, Graduate Education, and Undergraduate Education Committees*

***Overlap of principles exists for CS 3.4.10 and 3.4.11 (Faculty and Program Committees) and CS 3.4.3, 3.4.5, and 3.4.7 (Mission and Programs Committees)*

NOTE: this is the largest committee and will have subcommittees for Undergraduate and Graduate.

Note: Green highlights indicate academic senators.

Institutional Effectiveness Committee *

Charge: This committee must determine the degree to which UT Dallas is actually effective in its work and to which UT Dallas displays institutional integrity. It determines the degree to which all programs and courses mesh with good educational practice and the mission and goals of the University. This committee also focuses on departments and programs not directly associated with the offering of degree credit. For example, this committee reviews the effectiveness of operations within such areas as Learning Resources, Purchasing, the International Center, the Women’s Center, the Career Center, the Bursar’s Office, Intercollegiate and Intramural Athletics, and Payroll and Tax Compliance.

2018 Committee Chair: Serenity Rose King; Vice Chair: Lawrence Redlinger 25 members

Administrative Support: Vy Trang

Principles	Related Policies	2018 Nominations	
CR 2.5 Institutional Effectiveness CS 3.3.1 Institutional Effectiveness CS 3.3.1.1 Educational programs, to include student learning outcomes CS 3.3.1.2 Administrative support services CS 3.3.1.3 Academic and student support services CS 3.3.1.4 Research within its mission, if appropriate CS 3.3.1.5 Community/public service within its mission, if appropriate CS 3.5.1 General education competencies	“Distance and Correspondence Education” Other Documents “Commission Statement on Sampling”	Serenity Rose King	Assistant Provost, SACSCOC Liaison
		Dr. Lawrence Redlinger	Office of Strategic Planning and Analysis
		Dr. Kutsal Dogan	Management Arts, Technology, and Emerging Communication
		Dr. Monica Evans	
		Dr. George Fair	Vice President for Diversity and Community Engagement
		Michele Hanlon	Arts and Humanities
		Dr. Jennifer Holmes	Economic, Political and Policy Sciences
		Dr. Marilyn Kaplan	Committee on the Core Curriculum Chair; Management

		Dr. Kamran Kiasaleh	Engineering and Computer Science
		Dr. Theodore Price	Behavioral and Brain Sciences
		Jerry Alexander	Student Development; Engineering and Computer Science
		Pete Bond	Procurement, Office of Budget and Finance
		Dr. Michael Carriaga	Provost's Office
		Lauren DeCillis	Galerstein Women's Center
		**Dr. Kyle Edgington or designee	Office of Development and Alumni Relations
		Cheryl Friesenhahn	Student Financial Services, Office of Budget and Finance
		Josh Hammers	Student Affairs
		Dr. Kim Laird until Chief Budget Officer hired	Office of Budget and Finance
		Dr. Catherine Parsonault	Arts and Humanities

		Rafael Martin	Office of Research
		Dr. Gloria Shenoy	Provost's Office
		Toni Stephens	Internal Audit
		Dr. Mary Jo Venetis	Provost's Office
		Kim Winkler	Student Engagement Initiatives, Student Affairs
		Sayeeda Jamilah	Graduate Student Representative; Economic, Political and Policy Sciences; Provost's Office

**Consolidated the 2007 Institutional Effectiveness, Academic Assessment, and Operational Assessment Committees*

*** To include input from the Development Board*

Note: Green highlights indicate academic senators.

Quality Enhancement Plan (QEP) Topic Selection Committee *

Charge: This committee organizes meetings and follow-up meetings with faculty, students, staff, alumni, and members of the corporate community to communicate the QEP process and solicit input for potential topics. The data collected from these meetings are supported by email and website submissions. This committee will recommend the final QEP topic for implementation.

2018 Committee Director: Dr. Jessica C. Murphy

13 members

Principles	Related Policies	2018 Nominations
<p>CR 2.12 QEP CS 3.3.2 QEP</p> <p align="center">Also related to other standards/requirements</p> <p>CR 2.5 Institutional Effectiveness</p>	<p align="center">Other Documents</p> <p>“Handbook of Institutions Seeking Reaffirmation of Accreditation”</p>	<p>Dr. Jessica C. Murphy QEP Director; Arts and Humanities</p> <p>Lisa Bell Arts, Technology, and Emerging Communication</p> <p>Dr. Euel Elliott Economic, Political and Policy Sciences</p> <p>Dr. Rebecca Files Management</p> <p>Dr. Walter Voit Engineering and Computer Science</p> <p>Dr. Gene Fitch Student Affairs</p> <p>John Johnson Student Outreach and Academic Retention (SOAR) Advisor</p> <p>Dr. Kim Laird until Chief Budget Officer hired Office of Budget and Finance</p> <p>**Melinda Mendoza-Ellis Alumni Relations and Giving, Office of Development and Alumni Relations</p>

		<p>**Katherine Morales Office of Communications</p> <p>Ryan Dorman Graduate Student Representative; Economic, Political and Policy Sciences; Provost's Office</p> <p>Rajadhar Reddy Undergraduate Student Representative; Student Government; McDermott Scholars; Behavioral and Brain Sciences</p> <p>Designee Non-traditional Student Representative preferably from <u>Interdisciplinary Studies</u> or Behavioral and Brain Sciences</p>
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* We are separating the QEP Topic Selection Committee from the QEP Council this time.

** To include input from external stakeholders

Note: Green highlights indicate academic senators.

Steering Committee

Charge: The Steering Committee works in concert with the Leadership Team to lead the various 2018 Reaffirmation committees in their efforts to prepare the compliance certification report. Comprised of the chairs and vice chairs of the committees, in addition to key stakeholders across campus, the Steering Committee reviews the work of all committees and offers recommendations to the Leadership Team regarding needed changes and improvements in UT Dallas policy and practice.

2018 Committee Chair: Serenity Rose King; Vice Chair: Dr. Murray Leaf

20 members

Administrative Support: Vy Trang

Principles	Related Policies	2018 Nominations
		<p>Serenity Rose King Assistant Provost, SACSCOC Liaison</p> <p>Dr. Murray Leaf Vice Speaker of the Senate; Economic, Political and Policy Sciences</p> <p>Dr. Poras Balsara Engineering and Computer Science</p> <p>Dr. David Cordell Secretary of the Senate; Management</p> <p>Dr. Vladimir Dragovic Natural Sciences and Mathematics</p> <p>Dr. Marilyn Kaplan Committee on the Core Curriculum Chair; Management</p> <p>Dr. Jessica C. Murphy QEP Director; Arts and Humanities</p> <p>Dr. Nicole Leeper Piquero Provost's Office; Economic, Political and Policy Sciences</p> <p>Dr. Lawrence Redlinger Office of Strategic Planning and Analysis</p>

		Cary Delmark	Office of Communications
		Dr. Calvin D. Jamison	Office of Administration
		Josh Hammers	Student Affairs
		Dr. Kim Laird	Office of Budget and Finance
		Debbie Montgomery	University Library
		Dr. Catherine Parsonneault	Arts and Humanities
		Dr. Gloria Shenoy	Provost's Office
		Sue Sherbet	Student Affairs
		Toni Stephens	Internal Audit
		Beth Tolan	Office of Financial Aid
		Dr. Mary Jo Venetis	Provost's Office

Note: Green highlights indicate academic senators.

ITEM 4A

Appointment Letters (Samples)

Appointment Letters	
Type	Number
Single Committee	78
Multiple Committees	15
Chair / Vice Chair	6
Total	99

ITEM 4C

Sample Packet

2018 SACSCOC Reaffirmation Committee Packet

The 2018 SACSCOC Reaffirmation Committee represents a minimal membership at this point. **The membership can be expanded to include additional members as needed.**

Committee Structure

Mission, Governance and Administration Committee: 10 members

Chair: Dr. David Cordell; Vice Chair: Serenity Rose King

The committee's success depends on your full commitment as a member. The initial appointment will continue through March 2018. We will receive the official decision from SACSCOC in December 2018. For additional information on the timeline, check out <http://sacscoc.utdallas.edu/2018-review/timeline>

Committee Responsibilities

- Chair and Vice Chair Responsibilities:
 - The chair and vice chair are expected to attend the Steering Committee meetings in order to share the information with their committee members.
 - The chair and vice chair should notify Serenity Rose King (serenity.king@utdallas.edu) if additional members need to join the committee prior to the invitation. The Leadership Team will send formal appointment letters.
 - Hold regular meetings.
 - Submit proposed recommendations to the Steering Committee.
- Participate at each meeting by sharing ideas, suggestions, and other tasks.
- Begin data collection (if appropriate) for your unit.
- Submit approved minutes to Vy Trang (vythuy.trang@utdallas.edu). The minutes will be posted on the SACSCOC website for your committee.
- Submit progress reports to the chair and vice chair, and they will report to the Steering Committee.
- As a committee, submit a narrative report for each assigned principle. When appropriate, the 2007 Compliance Certification Report (CCR) can be used as a reference point. (<http://sacscoc.utdallas.edu/ccrnav/>)
- **The first draft is due November 1, 2016.** Additional guidance forthcoming.

NOTE: the committee information was taken from the Final 2018 Reaffirmation Committee Nominations.

Mission, Governance, and Administration Committee *

Charge: This committee reviews not only UT Dallas’ compliance with the SACSCOC *Principles*, but also the UT System Board of Regents’ compliance. Both the UT System and the Board of Regents play an integral role in UT Dallas’ operation, and to the extent they provide the framework for UT Dallas’ performance, their performance is also a factor. Additionally, this committee reviews UT Dallas’ mission statement, how that mission statement translates into action, and the role of the faculty and the administrative staff in leading the institution.

Committee Chair: Dr. David Cordell; Vice Chair: Serenity Rose King

10 members

Administrative Support: Vy Trang

Principles	Related Policies	Members
CR 2.1 Degree-granting authority	“Reaffirmation of	Dr. David Cordell
CR 2.2 Governing board	Accreditation and Subsequent	Secretary of the
CR 2.3 Chief Executive Officer	Reports”	Management
CR 2.4 Institutional mission	“Core Requirement 2.3:	Serenity Rose King
CR 2.6 Continuous operation	Documenting an Alternative	SACSCOC Liaison
CS 3.1.1 Mission	Approach”	Dr. Richard Scotch
CS 3.2.1 CEO	“Distance and	Vice Speaker of the
evaluation/selection	Correspondence Education”	Senate; Economic,
CS 3.2.2 Governing board	“Advertising, Student	Political and Policy
control	Recruitment, and	Sciences
CS 3.2.2.1 Institution’s mission	Representation of Accredited	Dr. Kurt Beron
CS 3.2.2.2 Fiscal stability of the	Status”	Economic, Political
institution	“Agreements Involving Joint	and Policy Sciences
CS 3.2.2.3 Institutional policy	and Dual Academic Awards”	Colleen Dutton or
CS 3.2.3 Board conflict of	“Substantive Change for	designee
interest	SACSCOC Accredited	Dr. Abby Kratz
CS 3.2.4 External influence	Institutions”	Handbook of
CS 3.2.5 Board dismissal	“Quality and Integrity of	Operating
CS 3.2.6 Board/administration	Undergraduate Degrees”	Procedures Chair
distinction	“Mergers, Consolidations,	Terry Pankratz or
CS 3.2.7 Organizational structure	Change of Ownership,	designee
CS 3.2.8 Qualified	Acquisitions, and Change of	University Attorney
administrative/academic	Governance, Control, Form, or	Timothy Shaw
officers**	Legal Status”	Sue Sherbet
CS 3.2.9 Personnel	“Unreported Substantive	Student Affairs
appointment**	Change”	Provost’s Office
CS 3.2.10 Administrative staff		Dr. Mary Jo Venetis
evaluations		
CS 3.2.11 Control of		
intercollegiate athletics		
CS 3.2.12 Fund-raising activities		

CS 3.2.13 Institutional-related entities	“Separate Accreditation for Units of a Member Institution”	
CS 3.2.14 Intellectual property rights	“Integrity and Accuracy in Institutional Representation”	
CS 3.4.3 Admissions policies**		
CS 3.4.5 Academic policies**	“Accrediting Decisions of Other Agencies”	
CS 3.4.7 Consortial relationships/contractual agreements**	“Complaint Procedures Against SACSCOC or its Accredited Institutions”	
CS 3.7.5 Faculty role in governance**		
CS 3.12.1 Substantive change	Other Documents	
CS 3.13.1 Policy compliance		
CS 3.14.1 Publication of accreditation status	“The Impact of Budget Reductions on Higher Education”	
FR 4.3 Publication of policies	“Developing Policy and Procedures Documents”	
FR 4.6 Recruitment materials	“Closing a Program, Site, Branch or Institution”	

* Consolidated the 2007 Federal Mandates and Mission, Governance and Administration Committees

** Overlap of principles exists for CS 3.28, 3.2.9 and 3.7.5 (Mission and Faculty Committees) and CS 3.4.3, 3.4.5, and 3.4.7 (Mission and Programs Committees)

Note: Green highlights indicate academic senators.