AGENDA

2018 SACSCOC Reaffirmation Leadership Team Meeting
November 6, 2015
Bluebonnet Conference Room, AD 3.108A

1. Call to Order, Introductions 
   Serenity King

2. Committee Charge and Materials 
   Serenity King
   A. The Principles of Accreditation
   B. Resource Manual for the Principles of Accreditation
   C. Handbook for Institutions Seeking Reaffirmation

3. Timelines 
   Serenity King
   A1. SACSCOC Timelines for Reaffirmation Class of 2018 (highlighted row)
   A2. SACSCOC Timeline for Reaffirmation Tracks: Year 2018
   B. UT Dallas Reaffirmation Timeline

4. Formation of Reaffirmation Committees 
   Serenity King
   A. Discuss 2018 committees in comparison to 2006 committees
   B. Send recommendations on which committees to set up
   C. Nominations for committee assignments
   D. Establish committees after SACSCOC conference
   C. Vote on committees and nominations at next meeting

5. SACSCOC Conference in December / Orientation Team 
   Serenity King
   A. Orientation Attendee List
   B. Will email / distribute relevant workshops

6. Most Frequently Cited Principles in Reaffirmation Reviews 
   Serenity King
   A. SACSCOC Top 10 Cited Principles
   B. UT Dallas 2007-08 Reaffirmation Cited Principles

7. Quality Enhancement Plan (QEP) 
   Jessica Murphy

8. Future Committee Team Schedule 
   Serenity King

9. Adjournment 
   Serenity King
ITEM 1

UT Dallas SACSCOC Leadership Team Members

B. Hobson Wildenthal, PhD
Inga Musselman, PhD
Serenity King, Chair
Joanna Gentsch, PhD
Josh Hammers
Kimberly Laird, EdD
Sarah Maxwell, PhD
Jessica Murphy, PhD
Clint Peinhardt, PhD
Nicole Leeper Piquero, PhD
Mary Jo Venetis, PhD
Administrative Support: Vy Trang
Technical Support: Simon Kane
ITEM 2

2018 UT Dallas SACSCOC Leadership Team Charge

The UT Dallas SACSCOC Leadership Team oversees the 2018 Reaffirmation accreditation process by providing leadership and resources to the campus community tasked to conduct the internal self-study review. The Leadership Team will submit two key documents to SACSCOC: the completed Compliance Certification Report (CCR) and the Quality Enhancement Plan (QEP).

The extensive reaffirmation process involves the entire campus community, including those who work or study at UT Dallas as well as alumni and community partners who support the university. Policies, procedures, and programs will be reviewed to ensure compliance and to identify any potential areas of concern that should be addressed.

Serenity King, Assistant Provost for Policy and Program Coordination and SACSCOC Liaison, chairs the Leadership Team.
ITEM 3A

3A1. SACSCOC Master Timelines for Reaffirmation

UT Dallas Dox: http://dox.utdallas.edu/chart1233/dcsjrxcood

3A2. SACSCOC Timeline for Reaffirmation Tracks: Reaffirmation Year 2018

UT Dallas Dox: http://dox.utdallas.edu/chart1234/dczhijkrpb
**TIMELINE OF ACCREDITATION ACTIVITIES - Updated April 2014**

Donna Barrett, Director of Institutional Finance
Southern Association of Colleges and Schools, Commission on Colleges (SACSCOC)

**SOURCE:** go.utdallas.edu/sacscoc-timeline-2014

### Table: TIMELINE OF ACCREDITATION ACTIVITIES - Updated April 2014

<table>
<thead>
<tr>
<th>Class</th>
<th>Level</th>
<th>Orientation</th>
<th>Compliance Certification Due ** (Institution prepares)</th>
<th>Off-Site Committee Review (in Atlanta)</th>
<th>Institution Responds to Off-Site Report and submits QEP</th>
<th>On-Site Committee Visits You</th>
<th>Institution Responds to On-Site Committee Report</th>
<th>SACSCOC Reaffirmation Decision (public announcement)</th>
<th>Fifth-Year letter sent re-requesting report ***</th>
<th>Due Date - Fifth Year Report</th>
<th>SACSCOC Committee Reviews Fifth-Year Report</th>
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<tbody>
<tr>
<td>A</td>
<td>B</td>
<td>January-12</td>
<td>March-13</td>
<td>May-13</td>
<td>6 wks before visit</td>
<td>Sept-Nov 2013</td>
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<td>Sept-Nov 2016</td>
<td>Spring 2017</td>
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<td>6 wks before visit</td>
<td>Sept-Nov 2021</td>
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<td>Fall 2022</td>
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<td>Fall 2023</td>
<td>December-23</td>
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</table>

* Two-year and four-year institutions offering no graduate programs are track A. Institutions offering graduate programs are track B.

**Audit for the most recently ended fiscal year due with the compliance certification. If unavailable it is critical to consult with assigned SACSCOC staff member regarding later submission.**

***This letter will indicate if additional financial information is requested with the report. This usually results from previous financial difficulties with accreditation or from negative trends in financial information collected by SACSCOC. Timelines may be impacted by actions of SACSCOC, the institution (such as substantive change), or external events such as hurricanes or other disasters.***

SOURCE: go.utdallas.edu/sacscoc-timeline-2014

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*Timelines are provided for discussion purposes only. Changes in scheduling may, and do, occur. For your exact dates contact your institution’s Accreditation Liaison.*
## Time Line for Reaffirmation Tracks

**Reaffirmation Year: 2018**

### Track A: Time line for institutions offering only undergraduate programs

### Track B: Time line for institutions offering graduate and undergraduate programs or only graduate programs

<table>
<thead>
<tr>
<th>Event</th>
<th>Track A</th>
<th>Track B</th>
</tr>
</thead>
<tbody>
<tr>
<td>Orientation of Leadership Teams</td>
<td>December 6-8</td>
<td>December 6-8</td>
</tr>
<tr>
<td>Compliance Certification Due</td>
<td>March 1</td>
<td>September 11</td>
</tr>
<tr>
<td>Off-Site Peer Review Conducted</td>
<td>April 25-28</td>
<td>Nov. 7-10</td>
</tr>
<tr>
<td>Quality Enhancement Plan Due <em>(and optional Focused Report)</em></td>
<td>4-6 weeks in advance of On-site Review</td>
<td>4-6 weeks in advance of On-site Review</td>
</tr>
<tr>
<td>On-Site Peer Review Conducted</td>
<td>Sept. 18 – Nov. 17</td>
<td>Jan. 22 – April 12</td>
</tr>
<tr>
<td>Review by the SACSCOC Board of Trustees</td>
<td>June 11-14</td>
<td>Dec. 8-11</td>
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</table>
ITEM 3B

UT Dallas Reaffirmation Timeline
**UT Dallas Timeline for 2018 SACSCOC Reaffirmation**

<table>
<thead>
<tr>
<th>Summer 2015</th>
<th>2018 SACSCOC Leadership Team Appointed</th>
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<tbody>
<tr>
<td>Fall 2015</td>
<td>Leadership Team Orientation</td>
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<tr>
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<td>Quality Enhancement Plan (QEP) Development</td>
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<tr>
<td>Spring 2016</td>
<td>Formation of Reaffirmation Committees and Orientation</td>
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<td>Commence progress reports and data collection</td>
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<td>QEP Council meetings</td>
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<tr>
<td>Fall 2016</td>
<td>Committee progress reports received and reviewed</td>
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<tr>
<td></td>
<td>Prepare to write Compliance Certification Report draft</td>
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<tr>
<td></td>
<td>QEP proposal and design pilot</td>
</tr>
<tr>
<td>Spring 2017</td>
<td>Committee progress reports received and reviewed</td>
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<tr>
<td></td>
<td>QEP pilot</td>
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<tr>
<td></td>
<td>Compliance Certification Report draft due at SACSCOC</td>
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<tr>
<td></td>
<td>Complete Compliance Certification Report</td>
</tr>
<tr>
<td>Summer 2017</td>
<td>Prepare QEP proposal draft</td>
</tr>
<tr>
<td>September 11, 2017</td>
<td>Submit final Compliance Certification Report to SACSCOC</td>
</tr>
<tr>
<td>November 7-10, 2017</td>
<td>SACSCOC Off-Site Review Committee Report shared with UT Dallas</td>
</tr>
<tr>
<td>January – April 2018</td>
<td>Submit UT Dallas Institutional Response Report and QEP proposal (due six weeks before on-site visit)</td>
</tr>
<tr>
<td></td>
<td>SACSCOC On-Site Review Committee visit</td>
</tr>
<tr>
<td>Year</td>
<td>Event</td>
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<tr>
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<td>-----------------------------------------------------------------------</td>
</tr>
<tr>
<td>Fall 2018</td>
<td>Submit UT Dallas Institutional Response Report to SACSCOC On-Site Review Committee Report</td>
</tr>
<tr>
<td>December 2018</td>
<td>Official decision from SACSCOC</td>
</tr>
<tr>
<td>April 2023</td>
<td>SACSCOC sends letter to request Fifth Year Report</td>
</tr>
<tr>
<td>March 2024</td>
<td>UT Dallas Fifth Year Report due</td>
</tr>
<tr>
<td>June 2024</td>
<td>SACSCOC reviews Fifth Year Report</td>
</tr>
<tr>
<td>Summer – Fall 2024</td>
<td>Official decision from SACSCOC</td>
</tr>
</tbody>
</table>

* Timeline subject to change*
ITEM 4A

2006 Reaffirmation Committee Assignments

UT Dallas Dox:  http://dox.utdallas.edu/list14420/dcuidajsb

2007 Reaffirmation Teams

UT Dallas source:  go.utdallas.edu/sacscoc-teams-2007

In 2006-07, there were 15 reaffirmation committees with 190 members.

The Quality Enhancement Plan committee consisted of 16 members; 5 out of these 16 members also served on one or more reaffirmation committees.

Total:  
16 committees
201 members
Committee Assignments
SACS Re-affirmation & Self Study
February 2006

SACS Leadership Team
✓ Dr. David Daniel
✓ Dr. Hobson Wildenthal
✓ Dr. Robert Nelsen
Mr. Tom Browning
✓ Dr. Michael Coleman
Mr. Richard Huckaba
Dr. Abby Kratz
Ms. Iris Kwong
Ms. Felicity Lenes
Mr. Justin Mausel
Dr. Lawrence Redlinger
Dr. Joy Lynn Reed

President
Executive Vice President & Provost
Institutional Liaison and Chair
Doctoral Student, Social Sciences
Dean, Undergraduate Education
Director, Academic Support Operations
Assistant Provost
Vice President, Student Government
Undergraduate Student
Doctoral Student, Social Sciences
Executive Director, OSPA
Senior Lecturer I

Steering Committee
Dr. Robert Nelsen
Dr. Andy Blanchard
Mr. Tom Browning
Dr. Duane Buhrmester
Dr. Michael Coleman
Dr. Austin Cunningham
Dr. John Ferraris
Dr. Gopal Gupta
Mr. William Hargrove
Mr. Richard Huckaba
Dr. Varghese Jacob
Dr. Abby Kratz
Dr. Dennis Kratz
Ms. Iris Kwong
Ms. Felicity Lenes
Dr. Kimberly Kempf Leonard
Mr. Justin Mausel
Dr. Inga Musselman
Ms. Jody Nelsen
Dr. Lawrence Redlinger
Dr. Joy Lynn Reed
Ms. Donna Rogers
Ms. Ellen Safley

Chair ✓
Engineering & Computer Sciences
Student Representative
Behavioral & Brain Sciences
Undergraduate Education
Graduate Studies
Natural Sciences & Mathematics
Engineering & Computer Sciences
Information Resources
Academic Affairs
Management
Academic Affairs
Arts & Humanities
Student Representative
Student Representative
Social Sciences
Student Representative
Natural Sciences & Mathematics
Business Affairs
OSPA
Graduate Studies
Dean of Students Office
McDermott Library
Academic Assessment Committee
Dr. Robert Nelsen
Dr. Duane Buhrmester
Dr. Mary Chaffin
Dr. Dachang Cong
Dr. John Ferguson
Dr. Donalc Gray
Dr. John Hansen
Dr. M. Ali Hooshyar
Dr. D.T. Hynh
Dr. Robert Kieschnick
Dr. Sook Kim
Dr. Midori Kitagawa
Dr. Cynthia Ledbetter
Dr. James Marquart
Dr. Pat Michaelson
Dr. Simeon Ntafos
Dr. Margaret Owen
Dr. Steve Perkins
Dr. Jackson Rushing
Dr. Elizabeth Salter
Dr. Barry Seldon
Dr. Melanie Spence
Dr. Marianne Stewart
Dr. Bob Stillman
Dr. Amy Troutman
Dr. Douglas Watson
Dr. Michael Wilson
Dr. Tonya Wissinger
Chair
Behavioral & Brain Sciences
Management
General Studies
Natural Sciences & Mathematics
Natural Sciences & Mathematics
Engineering & Computer Science
Natural Sciences & Mathematics
Engineering & Computer Science
Management
Engineering & Computer Science
Arts & Humanities
Natural Sciences & Mathematics
Social Sciences
Arts & Humanities
Engineering & Computer Science
Behavioral & Brain Sciences
Management
Arts & Humanities
General Studies

Faculty Committee
Dr. Abby Kratz
Dr. Varghese Jacob
Dr. Mark Anderson
Dr. Euel Elliott
Dr. John Hoffman
Dr. Cynthia Jenkins
Dr. Duncan MacFarlane
Mr. Rafael Martin
Mr. Justin Mausel
Dr. Steve Perkins
Dr. Jack Rushing
Dr. Elizabeth Salter
Dr. Anne Van Kleeck
Dr. John Wiorkowski
Chair
Vice Chair
Management
Social Sciences
Natural Sciences & Mathematics
Undergraduate Advising
Engineering & Computer Science
Engineering & Computer Science
Social Sciences
Management
Arts & Humanities
General Studies
Behavioral & Brain Sciences
Office of the Provost
Federal Mandates Committee
Dr. Austin Cunningham  
Dr. Juan Gonzalez  
Dr. Jim Bartlett  
Dr. Kurt Beron  
Dr. Gerald Burnham  
Mr. Michael Doty  
Ms. Judy Guyer  
Dr. D. T. Huynh  
Mr. John Jackson  
Dr. Sook Kim  
Ms. Susan McKee  
Ms. Maria Ramos  
Dr. Tim Redman  
Ms. Donn Rogers  
Dr. David Springate  
Ms. Amy Troutman  
Dr. John Wiorkowski  
Chair  
Vice Chair  
Behavioral & Brain Sciences  
Social Sciences  
Engineering & Computer Sciences  
Career Center  
Management  
Engineering & Computer Science  
Undergraduate Advising  
Engineering & Computer Science  
Judicial Affairs  
Financial Aid  
Arts & Humanities  
Student Affairs  
Management  
Management  
Academic Affairs

Financial & Physical Resources Committee
Ms. Jody Nelsen  
Mr. Zeke Barrera  
Dr. John Burr  
Dr. Lynn Melton  
Ms. Toni Messer  
Ms. Wanda Mizutowicz  
Dr. Aage Moller  
Ms. Mitzi Money  
Mr. Del Overstreet  
Ms. Maria Ramos  
Ms. Colleen Ridge  
Ms. Barbara Seale  
Chair  
Environmental Health & Safety  
Natural Sciences & Mathematics  
Natural Sciences & Mathematics  
Internal Audit  
Controller  
Research Administration  
Budget  
Physical Plant  
Financial Aid  
Safety & Security  
University Advancement

General Educational Program Committee
Dr. Michael Coleman  
Dr. Inga Musselman  
Dr. Donald Hicks  
Ms. Karen Jarrell  
Dr. Duncan MacFarlane  
Ms. Sue Sherbet  
Dr. Mary Urquhart  
Chair  
Vice Chair  
Social Sciences  
Registrar  
Engineering & Computer Science  
Student Affairs  
Science Education

Graduate Educational Program Committee
Dr. Kimberly Kempf Leonard  
Dr. Austin Cunningham  
Dr. Cy Cantrell  
Mr. Michael Doty  
Ms. Bonnie Dougherty  
Chair  
Vice Chair  
Engineering & Computer Science  
Career Center  
Behavioral & Brain Sciences

Committee Assignments  
SACS Re-affirmation & Self Study  
February 2006  
Page 3
Dr. David Edmunds          Arts & Humanities
Dr. Euel Elliott           Social Sciences
Dr. George Fair            General Studies
Dr. John Ferguson          Natural Sciences & Mathematics
Dr. Juan Gonzalez          Natural Sciences & Mathematics
Dr. Don Gray               Natural Sciences & Mathematics
Ms. Kathy Gribble          Engineering & Computer Science
Dr. Doug Harris            Engineering & Computer Science
Dr. Varghese Jacob        Management
Dr. Scherry Johnson        Teacher Education
Dr. Cynthia Ledbetter      Science Education
Dr. Xinchou Lou            Natural Sciences & Mathematics
Dr. Paul Pantano           Natural Sciences & Mathematics
Dr. Lawrence Redlinger     Strategic Planning & Analysis
Dr. David Ritchey          Management
Dr. Jack Rushing           Arts & Humanities
Dr. Rainer Schulte         Arts & Humanities
Dr. Richard Scotch         Social Sciences
Dr. David Springate        Management
Dr. Robert Stillman        Behavioral & Brain Sciences
Dr. Ed Stone               Natural Sciences & Mathematics
Mr. Dean Terry             Arts & Humanities
Dr. Doug Watson            Social Sciences

Institutional Effectiveness Committee
Dr. Lawrence Redlinger     Chair
Dr. Gopal Gupta            Vice Chair
Dr. Ron Briggs             Social Sciences
Dr. Kamran Kiasaleh        Engineering & Computer Sciences

Library & Other Learning Resources Committee
Ms. Ellen Safley           Chair
Mr. William Hargrove       Vice Chair
Ms. Mary Kay Adams         Learning Resources
Ms. Hillary Campbell       McDermott Library
Mr. Darren Crone           Management
Mr. Don Davis              Technology Customer Services
Dr. James Gary             Communication & Technical Services
Dr. Richard Golden         Behavioral & Brain Sciences
Mr. Doug Jackson           Technology Customer Services
Dr. Bruce Jacobs           Social Sciences
Dr. Marilyn Kaplan         Management
Dr. Cynthia Ledbetter      Science Education
Mr. Brian McElroy          Network & Unix Services
Dr. Michael Wilson         Arts and Humanities
Mission, Governance & Administration Committee
  Dr. Dennis Kratz  Chair
  Dr. Andrew Blanchard  Vice Chair
  Dr. Jim Bartlett  Behavioral & Brain Sciences
  Dr. Anthony Champagne  Social Sciences
  Ms. Judi Hensley  Office of the President
  Dr. Aage Moller  Research Administration
  Dr. Linda Thibodeau  Behavioral & Brain Sciences

Operational Assessment Committee
  Dr. Robert Nielsen  Chair
  Ms. Mary Kay Adams  Undergraduate Education
  Ms. Patricia Atchley  Student Life
  Ms. Beverly Ballard  Student Health Services
  Mr. Esequiel Barrera  Environmental Health & Safety
  Ms. Phyllis Blanck  Student Union
  Mr. Pete Bond  Procurement
  Mr. James Cannici  Student Counseling
  Ms. Cristen Casey  International Student Services
  Ms. Lauren DeCillis  Women’s Center
  Mr. Michael Doty  Career Center
  Mr. Sam Eicke  Physical Plant
  Ms. Cheryl Friesenhahn  Financial Services
  Mr. Christopher Gage  Athletics
  Mr. Jim Gary  Communication & Technical Services
  Mr. Arthur Gregg  Multicultural Center
  Mr. Bill Hargrove  Information Resources
  Dr. Rodolfo Hernandez  Center for U.S. Mexico Studies
  Mr. Richard Huckaba  Academic Affairs
  Mr. Doug Jackson  Technology Customer Service
  Ms. Karen Jarrell  Registrar
  Dr. Scherry Johnson  Teacher Education
  Ms. Tricia Losavio  Recreational Sports
  Ms. Teresa Lynd  Admissions
  Mr. David Maldonado  Payroll & Tax Compliance
  Mr. Steve McGregor  News & Information
  Mr. James Michalek  University Management Systems
  Ms. Wanda Mizutowicz  Controller
  Ms. Mitzi Money  Budget
  Ms. Jody Nelson  Business Affairs
  Ms. Maria Ramos  Financial Aid
  Dr. Ross Roeser  Callier Center
  Ms. Donna Rogers  Student Affairs
  Dr. Ellen Safley  McDermott Library
  Ms. Sue Sherbet  Student Affairs
  Ms. Paulina Schleppenbach  Student Life
  Ms. Mary Walters  Student Activities

Committee Assignments
SACS Re-affirmation & Self Study
February 2006
Page 5
Mr. Larry Wilson  Human Resources
Ms. Kimberly Winkler  Student Life

Student Affairs & Student Services Committee
Ms. Donna Rogers  Chair
Dr. Cy Cantrell  Vice Chair
Ms. Beverly Ballard  Student Health Services
Ms. Phyllis Blanck  Student Union
Dr. James Cannici  Student Counseling Services
Ms. Cristen Casey  International Student Services
Mr. Michael Doty  Career Center
Ms. Kathryn Evans  Arts & Humanities
Mr. Chris Gage  Athletics
Mr. Arthur Gregg  Multicultural Center
Ms. Karen Jarrell  Registrar
Dr. Elizabeth Salter  General Studies
Ms. Sue Sherbet  Student Affairs
Dr. Melanie Spence  Behavioral & Brain Sciences
Dr. Greg Thielemann  Social Sciences
Ms. Kim Winkler  Student Life

Undergraduate Educational Program Committee
Dr. Duane Buhrmester  Chair
Dr. Inga Musselman  Vice Chair
Dr. Mary Chaffin  Management
Dr. Euel Eliott  Social Sciences
Dr. John Hoffman  Natural Sciences & Mathematics
Dr. Cynthia Jenkins  Undergraduate Advising
Dr. Simeon Ntafos  Engineering & Computer Sciences
Dr. Clay Reynolds  Arts & Humanities
Dr. Elizabeth Salter  General Studies
Dr. Joseph Wood  Undergraduate & Pre-professional Education
Chair, Academic Assessment Committee
Robert Nelsen                Associate Provost

Arts and Humanities
Pat Michaelson              Studies in Literature
Jackson Rushing            Aesthetic Studies
Michael Wilson             History
Midori Kitagawa            ATEC

Behavioral and Brain Sciences
Duane Buhrmester           Associate Dean
Bob Stillman               Communication Disorders
Margaret Owen              Human Development
Melanie Spence             Psychology Sciences

Engineering and Computer Science
Simeon Ntafos              Associate Dean for Undergraduate Education
John Hansen                Department Head/Electrical Engineering
D.T. Huynh                 Department Head/Computer Science
Sook Kim                    Assistant Dean for Assessment

General Studies
Elizabeth Salter           Associate Dean for General Studies
Tonya Wissinger            Senior Lecturer
Dachang Cong               Program Head of American Studies

Management
Mary Chaffin               Associate Dean, Undergraduate Studies
Robert Kieschnick          Finance
Amy Troutman               Accounting
Steve Perkins               Associate Dean, Masters Program

Natural Sciences & Mathematics
Donald Gray                Molecular & Cell Biology
John F. Ferguson           Geosciences
M. Ali Hooshyar            Applied Mathematics
Cynthia Ledbetter          Science/Math Education

Social Sciences
Marianne Stewart           Associate Dean
Douglas Watson             Public Affairs
Barry Seldon               Political Economy and Economics
James Marquart             Criminology
Program Assessment - Associate Deans and Program Heads

**Arts and Humanities**
- Kathryn Evans: Associate Dean
- Clay Reynolds: Associate Dean
- Jackson Rushing: Associate Dean
- Pat Michaelson: Literary Studies
- Thomas Linehan: ATEC

**Behavioral and Brain Sciences**
- Duane Buhrmester: Associate Dean
- Richard Golden: Child Learning and Development
- Tres Thompson: Neuroscience
- Bob Stillman: Communication Disorders
- Margaret Owen: Human Development
- Jim Bartlett: Cognition and Neuroscience
- Melanie Spence: Psychology Sciences
- Jim Bartlett: Neuroscience

**Engineering and Computer Science**
- Andrew Blanchard: Senior Associate Dean
- Cy Cantrell: Associate Dean
- Duncan MacFarlane: Associate Dean
- E. Douglas Harris: Associate Dean
- Simeon Ntafos: Associate Dean
- John Hansen: Department Head/Electrical Engineering
- D.T. Huynh: Department Head/Computer Science

**General Studies**
- Elizabeth Salter: Associate Dean for General Studies
- Scherry Johnson: Teacher Education
- Dachang Cong: Program Head of American Studies
- Karen Prager: Program Head, Gender Studies

**Management**
- Mary Chaffin: Associate Dean & College Master
- Varghese Jacob: Senior, Associate Dean
- Diane McNulty: Associate Dean, External Affairs & Corp. Development
- Steve Perkins: Associate Dean, Masters Program
- David Springate: Associate Dean, Executive Education

**Natural Sciences & Mathematics**

Program Assessment Meetings
Juan Gonzales  
Donald Gray  
Inga Musselman  
John Ferguson  
Ali Hooshyhar  
John Hoffman  
Cynthia Ledbetter  

Associate Dean  
Department Head Biology  
Chemistry  
Geosciences  
Math Sciences  
Physics  
Science/Mathematics Education

Social Sciences
Marianne Stewart  
Euel Elliott  
Douglas Watson  
Barry Seldon  
James Marquart  
Ron Briggs  
Richard Scotch  

Associate Dean  
Director Graduate Studies  
Program Head Public Affairs  
Political Economy and Economics  
Criminology  
Geography  
Sociology

Program Assessment Meetings
2007 Reaffirmation Teams

The reaffirmation process is an extensive one that requires broad-based participation from across the campus community, including those people who work or study at UT Dallas as well as those who support the university within the community, such as alumni and community partners. UT Dallas SACSCOC-Project teams began their work as early as July 2005. The work on compliance certification will continue through at least August 2008, and QEP efforts will continue through 2012 and beyond.

The Steering Committee

The Steering Committee works in concert with the Leadership Team and the Executive Committee to lead the various teams in their efforts to prepare for the compliance certification. Comprised of members from across the campus community, the Steering Committee provides not only guidance but also resources and support for the work of all other committees. Meeting at least twice monthly, this committee reviews the work of all teams and offers recommendations to the President regarding needed changes and improvements in UT Dallas policy and practice.

Link to Steering Committee page

The Committee for Federal Mandates

Led by Graduate Dean Austin Cunningham, the Federal Mandates team reviews UT Dallas' compliance with all federal regulations that are related to the university, its mission, its operation, and its students. Specific areas of focus include student achievement, program length, curriculum design, student-related policies, recruitment materials, and Title IV (financial aid) compliance.

Link to Committee for Federal Mandates page

Committee for Faculty & Credentialing

Led by Assistant Vice President Abby Kratz, the Faculty team reviews a variety of issues related to the faculty at UTD. The university must demonstrate that it has an adequate faculty as well as a faculty that has members qualified to teach in the areas they are assigned. As a part of this review process, Dr. Kratz and her team will review the academic record (transcripts, vitae, research, and publications) of every faculty member who offers instruction to the students at UTD. Additionally, the transcripts of every faculty member who received a graduate degree at an institution outside the United States will be reviewed by an outside agency to ensure the credentials are equivalent to similar credentials earned at accredited universities in the U.S.
The Committee for Institutional Effectiveness

It is entirely possible that the IE Committee has the most difficult job of any group within the SACSCOC team. This committee must determine the degree to which UT Dallas is actually effective in its work and to which UT Dallas displays institutional integrity. The difficulty in such a determination is in defining the standards, in identifying how our measures of effectiveness relate to achievement and to performance.

Led by Executive Director Lawrence Redlinger, this committee must review program assessment plans as well as program mission statements to determine the degree to which all campus programs and departments have aligned their missions with the university’s mission statement. (See UT Dallas' Strategic Plan: http://www.utdallas.edu/strategicplan/)

The Committee for General Education

The General Education team reviews all courses in the core curriculum and determines the degree to which the core curriculum at UT Dallas meets the goals of general education. In the Principles of Accreditation, the Commission on Colleges asserts that UT Dallas must require “in each undergraduate degree program the successful completion of a general education component at the collegiate level that (1) is a substantial component of each undergraduate degree, (2) ensures breadth of knowledge, and (3) is based on a coherent rationale.” To measure UT Dallas' compliance, this committee must review the course assessment of the various courses offered as a part of the core curriculum as well as the rationale for the courses included in the “core.” Led by Associate Provost and Undergraduate Dean Michael Coleman, this team works with the Core Curriculum Committee closely in determining what, if any, changes are required to be in full compliance with this goal.

The Academic Assessment Committee

Led by Associate Provost and SACSCOC Liaison Robert Nelsen, the Academic Assessment team works with every degree and certificate program at UT Dallas to determine the degree to which all programs and courses mesh with good educational practice and the mission and goals of the university. Simply, academic programs offer a slate of student learning outcomes (SLO's) that should be the result of each student’s participation in the academic major and course work. These SLO’s require various measures (or assessments) to determine the degree to which students meet those outcomes or goals. While academic assessment focuses on samples of students rather than all students, good research methodology requires that sampled students are representative of the students within each program.
The Administrative Services Committee

The Committee for Administrative Services serves an important function within the SACSCOC Reaffirmation Process at UTD: This team serves as the primary liaison between the Steering Committee and the members of all other committees across the university – and the team also serves as the primary communication link between the various SACSCOC committees and the various program and department leaders, including the school deans and the various vice presidents. The Administrative Services team remains constantly aware of the various reviews and processes in place so that they may provide assistance when needed to ensure the smooth operation of the SACSCOC reaffirmation process.

Link to The Administrative Services Committee page

The Committee for Financial and Physical Resources

“With an eye sharply focused on the bottom line,” Associate Vice President Jody Nelsen works with her team to ensure that the university meets the stringent guidelines for fiscal soundness and stability, financial aid administration and regulation, sponsored research programs, and physical facilities. As a part of the team’s work, this group also focuses on environmental health and safety issues as well as campus security. While such a description suggests a simple review might meet the requirement, even a casual observer must realize that the auditing of financial records involving millions of dollars of federal, state, local, and student monies is a gargantuan task. Add to that the monitoring of every facility on the campus, and you have a team with a remarkably large task.

Link to The Committee for Financial and Physical Resources page

The Committee for Graduate Education

Dr. Kimberly Kempf-Leonard and the Graduate Education team must ensure that the graduate program at UT Dallas meets the stringent guidelines of the SACSCOC Principles. As a result, the Graduate Education team must review every graduate program (both degree and certificate) to ensure that the programs offer a progressively more advanced sequence of courses and that these programs foster independent learning as well as a general knowledge of the academic field in which each student is engaged. This team has already developed a matrix of data to examine the completion and attrition rates for graduate students in each of the major academic programs across the last few years. With this information, the team hopes to lead each school in an in-depth review of the academic programs, the course sequencing, and the general goals of each program.

Link to The Committee for Graduate Education page

The Committee for Undergraduate Education

Associate Dean Duane Buhrmester leads the Undergraduate Education team in its efforts to ascertain the university’s compliance with the SACSCOC goals associated with undergraduate
education. This compliance requires an examination of the general education component as a part of the undergraduate program but also focuses on the role of on- and off-campus programming as a contributor to student success. This team also focuses on the evaluation of transfer course work and the academic policies that contribute to “good educational practice.” The team, along with the Graduate Education team, also examines the role of academic support services in student success and the degree to which the university secures students’ confidential and private information.

Link to The Committee for Undergraduate Education page

Committee for Library and Other Learning Resources

Associate Library Director Ellen Safley leads the Learning Resources team in its efforts to determine the adequacy of UT Dallas’ support systems for student achievement. Simply, this team must examine McDermott Libraries and the libraries’ holdings, budget, staff, and program mission and goals to determine whether or not the libraries meets the needs of the UT Dallas student population and faculty. Beyond the library services, however, this team also reviews the entire Information Resources program, including the computer labs, the wireless network, email systems, and even the UT Dallas web to identify the degree to which UT Dallas IR service not only meets the needs of students but also provides adequate safeguards against internet-driven viruses and scams.

Link to Committee for Library and Other Learning Resources page

The Committee for Mission, Governance, and Administration

Dean Dennis Kratz spearheads the team effort to review not only UT Dallas' compliance with the SACSCOC Principles but also the UT System’s and Coordinating Board’s compliance. Both the System and the Board play an integral role in UT Dallas' operation, and to the extent they provide the framework for UT Dallas' performance, their performance is also a factor. Additionally, this team reviews UT Dallas' mission statement, how that mission statement translates into action, and the role of the faculty and the administrative staff in leading the institution. Academic governance (the role the faculty plays in determining the direction of the university) is a critical element in UT Dallas' reaffirmation. That UT Dallas has an active Academic Senate and an active Staff Council suggests that the policies and procedures do have a rigorous review process, and such a review process is an important element in a successful university. That the Student Government has also taken an active role in recent discussions about tuition policy and seats official representatives on virtually every major university committee also suggests that the role of students in the university's governance is not only important but also vital.

Link to The Committee for Mission, Governance, and Administration page

The Committee for Operational Assessment
The Committee for Operational Assessment mirrors, to some degree, the work of the Academic Assessment team. The difference, however, is that this team focuses on non-academic units; this team focuses on departments and programs not directly associated with the offering of degree credit. For example, this team reviews the effectiveness of operations within such areas as Learning Resources, Purchasing, International Student Services, the Women’s Center, the Career Center, the Bursar’s Office, Intercollegiate and Intramural Athletics, and Payroll and Tax Compliance.

Link to The Committee for Operational Assessment page

The Committee for Student Affairs and Student Services

Dean of Students and Assistant Vice President Donna Rogers leads this team in its review of some overlapping areas from other areas and in its review of areas specifically focused on Student Services. The team focuses on student rights and responsibilities, the integrity and confidentiality of student records, and the effectiveness and quality of student affairs programming. This team also reviews the credentials of staff dedicated to the Student Affairs and Student Life programs to ensure that only qualified personnel are engaged with student programming.

Link to The Committee for Student Affairs and Student Services page
ITEM 5A

UT Dallas SACSCOC Conference Orientation
Attendee List

Serenity King
Josh Hammers
Kimberly Laird
Clint Peinhardt
Nicole Leeper Piquero

Tentative Schedule of the Orientation Program for the Class of 2018

Sunday, December 6, 2015, 11 am to 1 pm

Opening Plenary Session for the Class of 2018 Leadership Team Representatives
This session will provide an overview of the reaffirmation process and key documents such as Compliance Certification Report and Quality Enhancement Plan (QEP). Boxed lunches will be provided.

Monday, December 7, 2015

The following three Annual Meeting sessions are specially designated for the representatives of the Class 2018 institutions (please note that these special sessions will not be listed in the Annual Meeting Program, although similar sessions will be offered but not targeted to preparation for reaffirmation):

• Quality Enhancement Plan (QEP)
• Faculty Qualifications
• Policy Updates

In addition, a set of other Annual Meeting sessions (including Finance track sessions) facilitated by SACSCOC staff members will be suggested for the Class of 2018 representatives.

Tuesday, December 8, 2015, noon to 1:15 pm
• Note: 2 sessions are offered at the same time.
Post Conference Meeting of Class 2018 Institutional Leadership Teams with SACSCOC Staff Liaisons
This session would serve as a wrap-up and focus on the reaffirmation process logistics, selecting on-site visit dates, and answering any remaining questions.

Post Conference Special Session for the Class of 2018 CFOs
This session will address any outstanding questions related to financial reporting requirements in the context of the reaffirmation process.
ITEM 6A

SACSCOC Top 10 Most Frequently Cited Principles in Reaffirmation Reviews

UT Dallas Dox: http://dox.utdallas.edu/table1075/dcemeezpqaz

SACSCOC webpage: go.utdallas.edu/sacscoc-research
## Top 10 Most Frequently Cited Principles in Reaffirmation Reviews: 2014 Reaffirmation Class Institutions (N=83)

<table>
<thead>
<tr>
<th>Review Stage I: OFF-Site Committee</th>
<th>Review Stage II: ON-Site Committee</th>
<th>Review Stage III: C&amp;R</th>
<th>Board of Trustees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rank</td>
<td>Requirement/Standard</td>
<td>% Institutions in Non-Compliance</td>
<td>Rank</td>
</tr>
<tr>
<td>1.</td>
<td>3.7.1 (Faculty Competence)</td>
<td>94%</td>
<td>1.</td>
</tr>
<tr>
<td>2.</td>
<td>3.3.1.1 (IE – Educational Programs)</td>
<td>61%</td>
<td>2.</td>
</tr>
<tr>
<td>3.</td>
<td>2.11.1 (Financial Resources)</td>
<td>48%</td>
<td>3.</td>
</tr>
<tr>
<td>4.</td>
<td>3.4.11 (Academic Program Coordination)</td>
<td>46%</td>
<td>4.</td>
</tr>
<tr>
<td>5.</td>
<td>3.3.1.5 (IE – Community/Public Service)</td>
<td>45%</td>
<td>5.</td>
</tr>
<tr>
<td>6.</td>
<td>3.3.1.2 (IE – Administrative Units)</td>
<td>40%</td>
<td>6.</td>
</tr>
<tr>
<td>7.</td>
<td>3.7.2 (Faculty Evaluation)</td>
<td>39%</td>
<td>7.</td>
</tr>
<tr>
<td>8.</td>
<td>3.3.1.3 (IE – Educational Support)</td>
<td>37%</td>
<td>8.</td>
</tr>
<tr>
<td>9.</td>
<td>2.8 (Faculty)</td>
<td>36%</td>
<td>9.</td>
</tr>
<tr>
<td>10.</td>
<td>3.5.1 (General Education Competencies)</td>
<td>35%</td>
<td>10.</td>
</tr>
</tbody>
</table>

### Key Descriptive Statistics

<table>
<thead>
<tr>
<th>(Number of Principles Cited Per Institution)</th>
<th>(Number of Principles Cited Per Institution)</th>
<th>(Number of Principles Cited Per Institution)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mean=16.5</td>
<td>SD=9.4</td>
<td>Median=15</td>
</tr>
</tbody>
</table>

### Selected General Areas of Non-Compliance

- **Policy-Related Principles**: 3.2.2, 3.2.3, 3.2.5, 3.2.6, 3.2.9, 3.2.14, 3.4.3, 3.4.4, 3.4.5, 3.7.4, 3.7.5, 3.9.1, 3.121, 3.131.5-4.3, 4.4, 4.5, 4.8.2, 4.8.3, 4.9
- **Educational Programs/Curriculum**: 2.7, 3.4-6, 4.2-4.4
- **Faculty**: 2.8, 3.4.11*, 3.5.4*, 3.7
- **Institutional Effectiveness**: 2.4, 2.5, 3.1.1, 3.3.11-4.1
- **Financial and Physical Resources**: 2.11, 3.10, 3.11

### Institutional Effectiveness

- **Institutional Effectiveness**: 2.4, 2.5, 3.1.1, 3.3.11-4.1
- **Educational Programs/Curriculum**: 2.7, 3.4-6, 4.2-4.4
- **Faculty**: 2.8, 3.4.11*, 3.5.4*, 3.7
- **Student Services/Learning Support**: 2.9, 2.10, 3.8, 3.9, 3.4.9, 4.5, 3.133
- **Policy-Related Principles**: 3.2.2, 3.2.3, 3.2.5, 3.2.6, 3.2.9, 3.2.14, 3.4.3, 3.4.4, 3.4.5, 3.7.4, 3.7.5, 3.9.1, 3.121, 3.131.5-4.3, 4.4, 4.5, 4.8.2, 4.8.3, 4.9
- **Financial and Physical Resources**: 2.11, 3.10, 3.11

For more information, please contact Alexei Matveev, Director of Training Research, at amatveev@caccsc.org.
The following principles were reported “non-compliance” by the off-site committee. UT Dallas responded and the visiting committee concurred that UT Dallas made appropriate changes to be in compliance.

**Principle 2.7.1 Program length**
Fast track option for undergraduate students that could result in a student earning a master’s degree with less than 30 semester credit hours of graduate work as a graduate student.

**Principle 2.8 Number of faculty members to support the institution mission**
Report was unclear in providing the actual numbers for part-time instructors, showing a discrepancy between two given numbers.

**Principle 2.11.1 Sound financial base**
UT Dallas had not submitted its FY2007 financial statement, which was unavailable when the compliance report was submitted in 2007.

**Principle 3.2.10 Administrative staff evaluations**
UT Dallas lacked documentation to indicate that periodic evaluations of academic administrators were conducted although we produced evidence in the focused report.

**Principle 3.6.3 Institutional credits for a degree**
Transfer graduate students were allowed to transfer up to 50% of coursework which could result in less than a majority of the work done at UT Dallas.

**Principle 3.7.1 Faculty competence/qualifications**
The six faculty members in question were terminated, reassigned, or have now received the appropriate doctoral credentials.

**Principle 3.7.2 Faculty evaluation**
UT Dallas lacked documentation to indicate periodic evaluation of faculty members.
Quality Enhancement Plan (QEP)

• SACSCOC Core Requirement 2.12

The institution has developed an acceptable Quality Enhancement Plan that includes an institutional process for identifying key issues emerging from institutional assessment and focuses on learning outcomes and/or the environment supporting student learning and accomplishing the mission of the institution

• SACSCOC Comprehensive Standard 3.3.2

The institution has developed a Quality Enhancement Plan that (1) demonstrates institutional capability for the initiation, implementation, and completion of the QEP; (2) includes broad-based involvement of institutional constituencies in the development and proposed implementation of the QEP; and (3) identifies goals and a plan to assess their achievement.

• Web submission: qep.utdallas.edu

• Email qep@utdallas.edu with an idea

Timeline

• Fall 2015- early Spring 2016: Idea collection phase

During this time, we will be gathering your suggestions and identifying trends.

Require the input of as many interested stakeholders as possible so that we can gather a diverse set of proposals.

• Spring 2016- early Fall 2016: Topic selection phase

We will establish the QEP Council, which will comprise a broad-based membership from across campus and the community. The QEP Council will choose the QEP topic based on input from each member’s constituency.

• Fall 2016: Proposal phase

• Spring 2017: Pilot phase

2008 QEP:

• GEMS (Gateways to Excellence in Math and Science)

Now the Student Success Center: http://www.utdallas.edu/studentsuccess/