

Fall TA Orientation
August 25 and 26, 1997

SCHEDULE

Purposes: To help TAs become reflective practitioners
To give some indication of the university resources available to TAs
To help TAs better understand their duties in their roles as university employees

August 25:

9:00 a.m. Welcome: the Provost
Progress towards Degree: Dean Cunningham
TA Contract and Time Management: Dean Cunningham

10:00 a.m. Reflections on Teaching: Dr. Anthony Champagne

11:00 a.m. Student Issues I: Dr. Victor Worsfold
--ethical behavior (honesty, plagiarism, cheating, doing homework)
--introduce harassment policy (sexual and otherwise)
--special services (A.D.A. and other requirements)
--life in the dorm (alcohol policy)

11:45 a.m. Engaging students in their own learning: Mr. Owens

12:30 p.m. Lunch (to be provided by Dean Cunningham)

1:30 p.m. Leading Discussion : Dr. Jack Brittain
or
Leading Laboratories: Dean Cunningham

2:30 p.m. Testing and Grading: Dr. Joan Chandler and Dr. Duane Hrncir

4:00 p.m. Concluding Remarks : Dr. Victor Worsfold

August 26

9:00 a.m. Working with Your Supervising Professor: Dr. Emily Tobey

10:30 a.m. Student Issues II: Dr. Victor Worsfold
--one-on-one teaching
--use of the Library: Ms. Delker
--uses and abuses of technology (Dr. Parr gives an overview)
--diversity (multicultural issues, gender issues)

- 11:30 a.m. Learning from Videotaping: Dr. Victor Worsfold
 Creating a Teaching Portfolio
 (Mention Teaching Certificate, if appropriate)
 Concluding Remarks (Dean Cunningham and Dr. Worsfold)
- 12:30 p.m. Lunch: if you have sole responsibility for a class, please meet with Dr. Worsfold
 to discuss your duties
- 1:30 p.m. How to get paid and benefits enrollment: Ms. Claire Occhipinti
- 3:30 p.m. Conclusion

Announcements

Each School will be providing seminars specific to TA teaching in these Schools or the following topics:

- The Dos and Don'ts of Teaching in this School
 (Dean Cunningham, Dr. Worsfold, and Dr. Marianne Woods will be assisting in the
 Schools' presentations.)
- Sexual Harassment
- The Ethics of Research